



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay

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March 26, 2013

2013-03-270
DepEd-MALAYBALAY CITY DIVISION

RELEASED

Date: 3/27/13 Time: 8:22AM
By: _____

DIVISION MEMORANDUM

No. 87 s. 2013

DISSEMINATION OF DEPED MEMO NO. 55, s. 2013

Re-constituting the Project Team to the Development
of the DepEd Provident Fund System

TO : Education Program Supervisors-Designate and Division Coordinators-
Designate
Public Schools District Supervisors
Elementary and Secondary School Principals
Section Heads
All Others Concerned

1. For information and guidance of all concerned, you are hereby provided copy of the enclosed DepEd Memo No. 55 dated March 15, 2012 *re Re-constituting the Project Team to the Development of the DepEd Provident Fund System* which is self-explanatory.
2. Immediate dissemination of this Memorandum is desired.

EDILBERTO L. OPLENARIA
OIC, Schools Division Superintendent

Encl.:
As stated

Copy furnished:
Records Section

To be posted in the Division Website



25 MAR 2013

Republic of the Philippines
Department of Education

2013-010149

15 MAR 2013

DepEd MEMORANDUM
 No. **55**, s. 2013

**RE-CONSTITUTING THE PROJECT TEAM TO THE DEVELOPMENT
 OF THE DEPED PROVIDENT FUND SYSTEM**

To: Undersecretaries
 Assistant Secretaries
 Bureau Directors
 Directors of Services, Centers and Heads of Units
 Regional Directors
 Schools Division/City Superintendents
 All Others Concerned

1. To modernize the operation of the Department of Education (DepEd) Provident Fund in order to make its system efficient and effective, the Project Team which was organized through DepEd Memorandum No. 53, s. 2011, is hereby re-constituted as follows:

Project Manager/s	Usec Francisco M. Varela	Office of Undersecretary for Finance and Administration
	Mr. Armando C. Ruiz	Officer-in-Charge, Office of the Assistant Secretary for Finance and Administration
Business Lead	Ms. Sonia R. de Leon Ms. Rhunna L. Catalan	Employees Welfare and Benefits Division (EWBD) Accounting Division (AD)
Technical Lead	Dir. Rogelio Vicente Juan O. Morales	Technical Service (TS)
	Mr. Arturo D. Tuazon	Technical Service (TS)
Technical Persons	Mr. Deogracias B. Genito Jr.	Data Base Management Unit (DBMU)
	Mr. Angelo Arendain	DepEd Division of Iloilo Province
Resource Persons	Mr. Danilo M. Antazo	Systems Division (SD)
	Ms. Joan Pedroche	DepEd National Capital Region (NCR)
	Mr. Antonio G. Arquero	DepEd RO III
	Mr. Ardee D.C. Ramilo	DepEd RO IV-MIMAROPA
	Mr. Liberato G. Salvador	DepEd RO IV- MIMAROPA (RPSU)
	Mr. Emmanuel E. Icalina	DepEd Division of Laguna
	Ms. Irene A. Fernandez	DepEd Division of Laguna
Project Coordinators	Mr. Marcos S. Rodil	Employees Welfare and Benefits Division (EWBD)
	Ms. Jena M. Bugarin	Employees Welfare and Benefits Division (EWBD)
	Ms. Eugenia M. Tuliao	Employees Welfare and Benefits Division (EWBD)
	Mr. Billy V. Vega	Employees Welfare and Benefits Division (EWBD)
	Ms. Rowena D. Romblon	Accounting Division (AD)
	Ms. Marie Grace C. Cruz	Accounting Division (AD)
	Ms. Adorable G. Namoro	Accounting Division (AD)

2. The Project Team shall define the processes and procedures, among others which are involved in the various phases of implementation of the DepEd Provident Fund System. These processes and procedures shall include the recording and tracking of individual loan accounts, preparation of reports, among others. The Project Team also ensure the development of the manual of operations to support the Provident Fund System.

3. To support the Project Team, five IT consultants will be engaged for the duration of the development of the system, to be composed of :

- Team Leader
- Two Systems Analysts/Designers (Industry Grade)
- One Application Developer (Industry Grade)
- One Database Administrator (Industry Grade)

4. All expenses incidental to the development of the Provident Fund System, including among others but not limited to salaries of the IT consultants, shall be charged to the interest earnings of the high yield account of the DepEd Provident Fund.

5. Immediate dissemination of this Memorandum is desired.



BR. ARMIN A. LUISTRO FSC
Secretary

Reference:

DepEd Memorandum: (No. 53, s. 2011)

To be indicated in the Perpetual Index
under the following subjects:

- FUNDS
- OFFICIALS
- PROJECTS
- PROGRAMS

R-MCR/DM-Reconstituting ... DepEd Provident Fund System
0241/ February 25, 2013