

## DEPARTMENT OF EDUCATION Region X – Northern Mindanao DIVISION OF MALAYBALAY CITY



April 8, 2013

Deped MALAYBALAY CITY DIVISION

RELEASED

Corner Don Carlos-Guingona St., City of Malaybalay

**DIVISION MEMORANDUM** 

No. 96, s. 2013

To:

Public Schools District Supervisors

Elementary and Secondary Public School Administrators

SUBJECT:

RELEASE OF MOOE SUBSIDY FOR THE MONTH OF MAY 2013 TO

SCHOOLS (NON-IMPLEMENTING UNITS)

MOOE Subsidy for the month of MAY 2013 shall be released upon compliance of the following:

- 1. Provide the Accounting Unit the approved original copy of the Annual Procurement Plan (APP) and Project Procurement Management Plan (PPMP) for CY 2013.
- 2. Include the Authority to Accept Payment (ATAP) Form, validated deposit slip and checklist containing the Risk Number given by the Bureau of Treasury as proof of payment of the fidelity bond premium on your liquidation for April 2013 MOOE Subsidy.

Accountable Officers with unexpired fidelity bond as of April 30, 2013 shall not submit the documents stated in Item No. 2.

Compliance is hereby enjoined.

EDILBERTO L. OPLENARIA
IC - Schools Division Superintendent