



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay  
Contact Numbers: 813-2894, 221-4597

Email Address: [depedmalaybalay@gmail.com](mailto:depedmalaybalay@gmail.com); Official website: [www.depedmalaybalay.net](http://www.depedmalaybalay.net)



2013-04-23  
April 22, 2013 DepEd-MALAYBALAY CITY DIVISION

RELEASED

DIVISION MEMORANDUM

No. 100 s. 2013

Date: 4/23/13 Time: 1:36 PM  
By: \_\_\_\_\_

ESTABLISHMENT AND OPERATIONAL OF THE DIVISION ELECTION TASK FORCE FOR THE 2013 MID-TERM AUTOMATED NATIONAL AND LOCAL ELECTIONS

TO : Education Program Supervisors-Designate and Division Coordinators-Designate  
Public Schools District Supervisors  
Elementary and Secondary School Principals  
Section Heads  
All Others Concerned

1. In adherence to the Regional Memorandum No. 56 dated April 12, 2013, this Office hereby constitutes its Division Election Task Force to be operational effective on May 12 (Noon) until the afternoon of May 14, 2013 per enclosed Unnumbered Memorandum dated April 18, 2013.
2. Based on the afore-cited issuances, the Division Election Task Force shall render overtime services effective on May 12 (Noon) until the afternoon of May 14, 2013 and perform the following duties:
  - a. Ensure that the teachers and personnel serving in the Election shall be adequately informed and provided with technical and legal assistance in the course of the performance of their duties as members of the BEIs, as well as the other division and district personnel who will serve as officials during the election;
  - b. Monitor and address specific election concerns, provide and inform the Regional and National ETF with immediate report/s of all incidents/complaints on the election process within your jurisdiction; and,
  - c. Perform other related duties from time to time.
3. As such, you may contact the **Division Election Task Force** through these hotline numbers: **(088) 813-2894** and **(088) 221-4597** and e-mail to [depedmalaybalay@gmail.com](mailto:depedmalaybalay@gmail.com).
4. For information and guidance of all concerned.

**EDILBERTO L. OPLENARIA**  
OIC, Schools Division Superintendent

Encl.: As stated

Copy furnished:  
Records Section  
Legal Section, DepEd Regional Office No. 10

To be posted in the Website



Region X-Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

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April 17, 2013

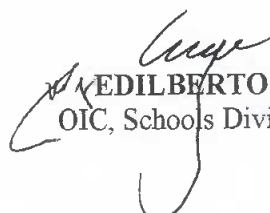
**MEMORANDUM**

TO : Luis S. Alajar, Jr., EPS-Designate in TLE  
Ralph T. Quirog, EPS-Designate in Social Studies  
Jutchel L. Nayra, DPA, Administrative Officer V  
Paul John P. Arias, Planning Officer II

RE : **Establishment and Operational of the Division Election Task Force for the 2013 Mid-Term Automated National and Local Elections**

1. In consonance to the DepEd Memorandum No. 65, s. 2013 and Regional Memorandum No. 56, s. 2013 *re: Establishment of the 2013 DepEd Election Task Force Operation Center in Connection with the May 13, 2013 National and Local Elections*, this Office establish its local DepEd Election Task Force to be operational effective ~~on~~ <sup>on</sup> May 12 (Noon) until the afternoon of May 14, 2013.
2. The **Division Election Task Force** of this Office is composed of the following:

Chairperson	Edilberto L. Oplenaria OIC, Schools Division Superintendent
Assistant Chairperson	Luis S. Alajar, Jr. EPS-Designate in TLE
Members:	Ralph T. Quirog EPS-Designate in Social Studies
	Jutchel L. Nayra, DPA Administrative Officer V
	Paul John P. Arias Planning Officer II
3. As such, the Division Election Task Force shall render overtime services effective ~~on~~ <sup>on</sup> May 12 until the afternoon of May 14, 2013 and perform the following duties:
  - 1) Ensure that the teachers and personnel serving in the Election shall be adequately informed and provided with technical and legal assistance in the course of the performance of their duties as members of the BEIs, as well as the other division and district personnel who will serve as officials during the election;
  - 2) Monitor and address specific election concerns, provide and inform the Regional and National ETF with immediate report/s of all incidents/complaints on the election process within your jurisdiction; and,
  - 3) Perform other related duties from time to time.
4. Expenses incurred in the establishment and operation of the Division Election Task Force shall be charged to the local MOOE Funds, subject to the existing government accounting and auditing policies, rules and regulations.
5. For compliance.

  
EDILBERTO L. OPLENARIA  
OIC, Schools Division Superintendent