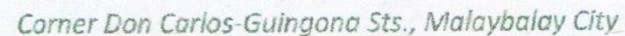


## DEPARTMENT OF EDUCATION Region X-Northern Mindanao

## DIVISION OF MALAYBALAY CITY





RELEASED

No. 109 s. 2013

To

HEADS, PUBLIC ELEMENTARY SCHOOLS

CASISANG ES SAN JOSE ES BRGY. 9 ES SAN MARTIN ES

Thru: PUBLIC SCHOOLS DISTRICT SUPERVISOR

**DIVISION SUPPLY OFFICER** 

PLANNING & INFORMATION UNIT PERSONNEL

This Division

From :

EDILBERTO L. OPLENARIA

Schools Division Superintendent

Date

April 29, 2013

Re

ROLLOUT ORIENTATION / BRIEFING OF THE RECIPIENT SCHOOLS FOR BATCH 14

E-CLASSROOM PACKAGES FOR ELEMENTARY SCHOOLS

- 1. Pursuant to DepEd Memorandum No. 12, s. 2013 re: "Implementation and Orientation/Briefing on the Deped Computerization Program (DCP) for Batch 14 E-Classroom Packages for Public Elementary Schools" dated January 18, 2013. To ensure the proper and prompt deployment of this IT equipment before the actual delivery, the Division Planning Unit will conduct a 1-day orientation/briefing for the rollout. In view hereof, you are hereby directed to attend the rollout orientation / briefing on May 02, 2013 8:00AM at &-classroom mocs, press. 4, Malaybalay City.
- 2. The participants to this orientation are the following:
  - School Head
  - School ICT Coordinator
  - School Property Custodian
     Total of 3-particpants per School
- 3. Travel and other incidental expenses of the participants to and from the venue shall be charged to Local Funds or School MOOE while materials shall be charged to DepEd Computerization Program (DCP) Fund subject to the existing accounting and auditing policies, rules and regulations.
- 4. For strict compliance.