

DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

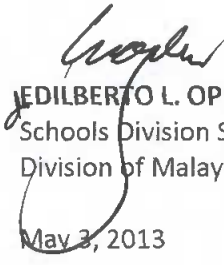
Corner Don Carlos-Guingona Sts., Malaybalay City



DIVISION MEMORANDUM

No. 112 s. 2013

To : PUBLIC SCHOOLS DISTRICT SUPERVISORS
PUBLIC ELEMENTARY AND SECONDARY SCHOOLS HEADS / OICs
DIVISION PLANNING UNIT PERSONNEL
This Division

From : 
EDILBERTO L. OPLENARIA
Schools Division Superintendent
Division of Malaybalay City

021
DepEd-MALAYBALAY CITY DIVISION
RELEASED

Date: 5/3/13 Time: 4:45 PM
By: [Signature]

Date : May 3, 2013

Re : **WORKSHOP ON ENCODING & SUBMISSION OF THE REVISED EBEIS DATA GATHERING FORMS FOR THE END OF SCHOOL YEAR (EOSY) 2012-2013 IN THE ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS)**

- In pursuant to the enclosed DepEd Order No. 24, s. 2013 re: "Revision of the Enhanced Basic Education Information System (EBEIS) Data Gathering Forms for the End of the School Year (EOSY) 2012-2013" dated April 26, 2013, content of which is self-explanatory.
- In line with this, the Division Planning Unit will conduct EBEIS workshop for the end of the SY 2012-2013 to be held at 3F Computer Lab. Bukidnon NHS, Brgy. 03, Malaybalay City on the following dates, to wit:

Batch	Date
1st Batch (Far East, East, South & West Districts)	May 20, 2013 - 8:00AM - 5:00 PM
2nd Batch (North District, Central District & All Secondary Schools)	May 21, 2013 - 8:00AM - 5:00 PM

- Expected participants to the said workshop are the School Heads/OIC's of both elementary and secondary schools.
- Each school is advised to bring the following:
 - Laptop/netbook & internet broadband
 - Extension Cord
 - Accomplished and duly signed hardcopy of GESP/GSSP – end of SY 2012-2013 (data as of March 31, 2013)
- Enclosed are the revised templates of GESP & GSSP EOSY 2012-2013 Data Gathering Forms. The instructions stipulated in the GESP/GSSP form shall be strictly followed.
- Snacks and lunch shall be the individual responsibility of the participants. Travel and other expenses of the participants shall be charged against School MOOE or local funds subject to the existing accounting and auditing rules, policies and regulations.
- Immediate dissemination of and strict compliance with this Order is directed.



Republic of the Philippines
Department of Education

26 APR 2013

DepEd ORDER
No. **24**, s. 2013

**REVISION OF THE ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS)
DATA GATHERING FORMS FOR THE END OF SCHOOL YEAR (EOSY) 2012-2013**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Secretary, ARMM
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. To ensure the appropriateness and relevance of data collected through the Enhanced Basic Education Information System (EBEIS), the Research and Statistics Division-Office of Planning Service (RSD-OPS) conducted series of consultations and meetings with several stakeholders.
2. The data collection, processing and validation of school statistics shall begin with the **Revision of the Enhanced Data Gathering Forms for the End of the School Year (EOSY) 2012-2013**.
3. The following new data elements and definitions were included:

Government Elementary School Profile and Government Secondary School Profile (GESP/GSSP)

Table A. Pupil Data and Table A. Student Data:

- **Number of Late Enrollees** refers to pupils who entered the school after the cut-off date of July 31, i.e., from August 1 onwards.
- **Number of Continuing Pupils and Students** refers to pupils and students who were enrolled in Alternative Delivery Mode (ADM) as defined in **DepEd Order No. 54, s. 2012** and who have not yet completed the requirements for the grade/year level.

Table C1. Existing Number of Instructional Rooms in the School by Status:

- **Standard Room** refers to room which is safe and usable, (whether complete or partially incomplete classroom construction) and having the standard dimensions as defined in the instructional room.
- **Non-Standard/Makeshift Room** refers to safe and usable room which is considered temporary structure as a means of easing up classrooms shortage and/or temporary shelter during emergencies. This also refers to room which does not meet the prescribed standard dimensions and may basically made of bamboo, nipa, cogon, lumber and other light materials.

Table 1. Number of Teachers by Teaching Assignment and by Year Level (GSSP only). This indicates the number of nationally-funded teachers by gender.

Private School Profile (PSP)

Table A. Pupil Data and Table B. Student Data:

- **Number of Late Enrollees** refers to pupils/students who entered the school after the cut-off date of July 31, i.e., from August 1 onwards.

4. Under the Private School Profile (PSP) the new cut-off data for Table D. **Personnel Data**, Table E on **Academic Classrooms**, and Table F on **School Seats** will be **SY 2012-2013 as of March 31**.

5. The following timeline in the conduct of EBEIS activities shall be observed:

EBEIS Activity	Timeline
Start of Encoding EOSY 2012-2013	April 29, 2013
Submission	April 29-May 24, 2013
Validation	May 27-31, 2013
Closing of System	June 1, 2013

6. The school heads/teachers-in-charge (SHs/TICs) of both public and private schools offering kindergarten, elementary and/or secondary education shall be responsible for ensuring prompt, complete and accurate filling-up of the EBEIS data gathering forms.

7. The regional directors (RDs) and schools division/city superintendents (SDSs) through the Regional Planning Units (RPUs) and Division Planning Units (DPU) shall jointly undertake online collection, processing and validation of the accomplished forms and collection of printed and signed forms to ensure the accuracy, consistency, and completeness of data submitted by the schools.

8. The division offices (DOs) shall oversee the encoding of data for schools with no access to the internet facilities.

9. All personnel involved in the EBEIS at the school, district, division, regional and national/central levels are allowed to render overtime services during weekdays, weekends and holidays as provided in DepEd Order No. 58, s. 2008 and DepEd Order No. 10, s. 2009 where necessary to meet the EBEIS target schedules.

10. All previous issuances relative to this Order which are found inconsistent are deemed superseded or modified accordingly.

11. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

References:

DepEd Order: Nos. 33 and 61, s. 2012; (54, s. 2012; 10, s. 2009; 58, s. 2008)

To be indicated in the Perpetual Index
under the following subjects:

CHANGE
FORMS
SCHOOLS
STATISTICS, Data

Madel: EBEIS

0364-April 16, 2013/4-23/4-24