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DepEd-MALAYBALAY CITY DIVISION  
**RELEASED**

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By: skm Anabelle



DEPARTMENT OF EDUCATION  
Region X – Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
City of Malaybalay  
Tel no. 813 – 2894; 221 - 4597



June 6, 2013

**DIVISION MEMORANDUM**

No. 141, s.2013

**PARENTS-TEACHERS ASSOCIATION (PTA) ELECTIONS**

Public Schools District Supervisors  
Elementary and Secondary School Heads  
This Division

1. Pursuant to DepED Order No. 54, s.2009 on the Revised Guidelines Governing Parents-Teachers Association at the School Level and DepED Order No. 77, s.2009 on the Guidelines of Elections of the Parent-Teachers Association at the School Level and their Federations, the following schedule for the elections shall be strictly observed.

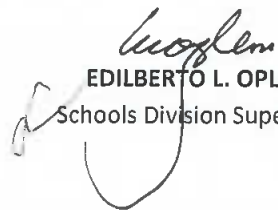
- a. The organization of Homeroom PTAs and election of officers shall be held fifteen days (15) from the start of the school year;
- b. The election of the Board of Directors (BOD) of the School PTA shall be held within thirty (30) days from the start of the school year;
- c. The election of the Officers of the School PTA shall be on the same day of their election of the BOD;
- d. The election of the City Federation of PTAs shall be on **July 26, 2013(Friday), 9:00 o' clock in the morning at Casisang Central School, Casisang, Malaybalay City.**

2. All School Heads (SHs) are directed to immediately create and convene a six (6) member Election Committee (ELECOM). They shall facilitate and make available the necessary school facilities for the conduct of the Homeroom and School PTA election. The name of the newly elected President of the **Elementary Level** shall be submitted to the **District Office** not later on **July 9, 2013(Tuesday)** and the **District Office and Secondary Schools including annexes** shall collate all the names of the School PTA and shall be forwarded to the **Division Office** thru email [ralphtquirog@yahoo.com](mailto:ralphtquirog@yahoo.com) on or before **July 12, 2013** following the format below.

Malaybalay City \_\_\_\_\_ District/School for Secondary  
List of PTA Presidents

School	School Head	Name of President	Date Elected

3. All reports to be submitted to the Division Office shall be address to the Schools Division Superintendent  
Attn: **RALPH T. QUIROG**, EPS Designate in Social Studies/Division PTA Coordinator.
4. Immediate and widest dissemination on the content of this Memorandum is desired.

  
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent