



DEPARTMENT OF EDUCATION
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos-Guingona St., City of Malaybalay



June 25, 2013

DIVISION MEMORANDUM
No. 108, s. 2013

251
DepEd-MALAYBALAY CITY DIVISION

RELEASED

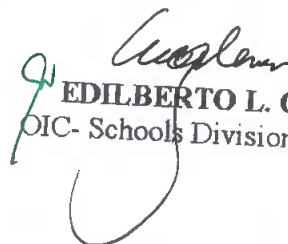
To:

Date: 6/26/13 Time: 3:34PM
By: Edilberto Oplenaria

Rhysa Cyle C. Rosalejos	Accountant II
Dhairyl Jean C. Fajardo	Sr. Bookkeeper
Nimfa V. Hoy	Sr. Bookkeeper
Guia Ma. G. Gamutin	Sr. Bookkeeper
Almaco Filemon Villanueva	Sr. Bookkeeper
Clementina O. Madronero	Administrative Aide IV
Loyd Dawnee Alajar	Clerk
Nelly L. Salga	COS Personnel
Rufelia J. Limbengco	Cashier II
Archille B. Conol	Disbursing Officer
Novilyn G. Palma	Disbursing Officer
Juna D. Jabat	Administrative Aide

You are hereby directed to attend the Division Seminar-Workshop on the Reconciliation and Preparation of CY 2013 Midyear Financial Reports on July 4-5. This activity is geared towards the prompt and accurate submission of the accounting and budgetary reports to DepEd Regional Office, Department of Budget and Management and other related Government Agencies. Reports must be submitted in the afternoon of July 5, 2013 subject to reconciliation, revision and consolidation during the region wide workshop to be held at Cagayan de Oro City, Misamis Oriental. Venue is to be announced.

Compliance is hereby enjoined.


EDILBERTO L. OPLENARIA
OIC- Schools Division Superintendent