



Department Of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
City of Malaybalay
Tel # 813-2894



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DepEd-MALAYBALAY CITY DIVISION
RELEASED

DIVISION MEMORANDUM

No. 175 S. 2 0 1 3

Date: 7/15/13 Time: 10:12AM
By: [Signature] Amorale

FOR : Education Program Supervisors Designate
Division Coordinators
Public Schools District Supervisors
Secondary and Elementary School Heads
This Division

FROM: [Signature] **EDILBERTO L. OPLENARIA**
Schools Division Superintendent [Signature]

RE : **SEARCH FOR THE 2013 GURO NG PAG-ASA**

DATE: July 11, 2013

- Pursuant to DepEd Memorandum No. 117, s. 2013 re: *Search for the 2013 Guro ng Pag-asa*, the Department of Education (DepEd) through the Bureau of Elementary Education (BEE) in Partnership with the Bangko Sentral ng Pilipinas (BSP) announces the search. (Gamtimpala para sa Ulirang Pagtuturo ng Pag-iimpok at Araling Pansalapi).
- GURO NG PAG-ASA was launched to reward outstanding teachers who exhibited exemplary dedication in teaching the habit of saving money among schoolchildren through the use of teaching guides in *Edukasyon sa Pagpapakatao* (EsP), *Edukasyong Pantahanan at Pangkabuhayan* (EPP) and *Araling Panlipunan* (AP).
- The Search, which will commence in October 2013 and culminate in January 2014, includes the following scheduled activities.

Activity	Date
Deadline of Submission of Nominations to the Division Office	October 4, 2013
Regional Level Selection	October 7-18, 2013
Submission to the Search Committee	October 21-25, 2013
National Level Selection	October 27-29, 2013
Documentation of the Finalists' Accomplishments and Interview of pupils / Partners (by the members of the Search Committee and Board of Judges to be accompanied by the BSP)	November 11-22, 2013
Final of Judging to be accompanied by the (BSP)	November 25-29, 2013
Awarding Ceremony	January 2014 (Exact date to be announce by BSP)

- The teaching guides can be downloaded from the BSP website; <http://www.bsp.gov.ph/publications/teaching.asp>. These are also available in e-copies from the BEE-DepED.
- The revised guidelines, criteria and documentary requirements are found in the following enclosures.

Enclosure No. 1	Nomination Form
Enclosure No. 2	Guidelines for the 2013GURONG PAG-ASA
Enclosure No. 3	Criteria for the Evaluation of Nominees for the 2013 Search for GURONG PAG-ASA
Enclosure No. 4	Composition, Duties and Responsibilities of the National Search Committees and Board of Judges
Enclosure No. 5	Awards and Prizes

6. For more information, you may contact **Ms. Leticia N. Palle, EPS Designate in Math** and **Ms. Lepelyn S. Valdez, EPS Designate in English**, with mobile nos. 09178818414 and 09177047002

7. For immediate and wide dissemination to all concerned.

ELO/npalle
7-11-13

Date	Activity
July 1, 2013	Review of nomination forms submitted by the schools.
July 15, 2013	Final selection of the National Search Committee members.
July 22, 2013	Orientation of the National Search Committee members.
July 29, 2013	Final selection of the National Search Committee members.
August 5, 2013	Final selection of the National Search Committee members.
August 12, 2013	Final selection of the National Search Committee members.
August 19, 2013	Final selection of the National Search Committee members.
August 26, 2013	Final selection of the National Search Committee members.
September 2, 2013	Final selection of the National Search Committee members.
September 9, 2013	Final selection of the National Search Committee members.
September 16, 2013	Final selection of the National Search Committee members.
September 23, 2013	Final selection of the National Search Committee members.
September 30, 2013	Final selection of the National Search Committee members.

The testing phase can be done with the following steps:

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BANGKO SENTRAL NG PILIPINAS
SEARCH FOR GURO ng PAGASA
(Gantimpala para sa Ulirang pagtuturo
ng PAG-Ilmpok at Araling panSAIapi)
 in cooperation with the Department of Education

Please attached recent
 2x2 photo

INSTRUCTIONS: Please use black ink and print legibly or use a typewriter.
 Accomplish this form in quadruplicate (4 copies) including four (4) 2x2 colored photos.
 Please follow carefully all the instructions in each item

NOMINATION FORM

CATEGORY ENTERED: Edukasyon sa Pagpapakatao (ESP) Araling Panlipunan (AP)
 Edukasyong Pantahanan at Pangkabuhayan (EPP)

I. NOMINEE'S PERSONAL DATA

Full name (MR./MS./MRS) _____

Home Address	Surname	Given Name	Middle Name
(Residence No)	(Street)	(District/Town/Barangay)	(City/Province)
(Zip Code)			

Nickname:	Civil Status:	Age:
Name of Spouse:	No. of Children:	Gender:
Date of Birth:	Cellular Phone No.:	Religion:
Place of Birth:	Residence Tel. No.:	
E-mail Address:	Full Name of Nominee's School:	
School Address:	School's Tel. No./s.:	Fax No.:

• Have any administrative/civil/criminal charges been brought against the nominee? _____ If yes, please give details, current status and final adjudication, if any _____

II. INSTRUCTIONAL COMPETENCE AND TEACHING EFFECTIVENESS

1. No. of yrs. in service as a teacher:	
2. Present position and rank:	
3. Subjects being handled	
5. Teaching Load of Nominee <small>(Please use separate sheet if necessary)</small>	

III. PROFESSIONAL AND COMMUNITY INVOLVEMENT

List down the applicant's initiative program(s) that aim to promote financial education in the school/community. (Please use separate sheet if necessary)

		<input type="checkbox"/> Pictures <input type="checkbox"/> Videos
		<input type="checkbox"/> Others _____
		<input type="checkbox"/> Pictures <input type="checkbox"/> Videos
		<input type="checkbox"/> Others _____
		<input type="checkbox"/> Pictures <input type="checkbox"/> Videos
		<input type="checkbox"/> Others _____

IV. CERTIFICATION OF THE NOMINEE (To be filled out by the nominee)

TO THE BANGKO SENTRAL NG PILIPINAS (BSP):

I hereby certify to the best of my knowledge that all the information contained in this form are true and correct. I am aware that any willful misrepresentation of facts stated herein can be used as basis for my disqualification.

Date_____
Signature over printed name**V. NOMINATED BY (To be filled out by the nominator)**

TO THE BANGKO SENTRAL NG PILIPINAS (BSP):

I hereby nominate (Mr./Ms.) _____ to the Search for the *GURO NG PAGASA* awards of the Bangko Sentral ng Pilipinas.

For Principals:

Date_____
Signature over printed name_____
School**VI. RECOMMENDED BY (To be filled out by the Schools Division Superintendent)**_____
Date_____
Signature over printed name_____
Division**VII. INSTRUCTIONS**

- Each nominee must accomplish this nomination form together with the required documentation in quadruplicate (4 copies) including four (4) 2x2 colored photos. 3 sets of the accomplished nomination forms and other required documents must be sent to the Division School Office on or before the prescribed date 4 October, 2013. The Schools Division Superintendent (SDS) will endorse every nomination to the regional office for deliberation by the Regional Search Committee, who in turn, shall select the top regional representative per learning area (EsP, EPP and AP) for endorsement to the National Search Committee. 1 set of forms and documentation duly acknowledged/received by the Division School Office shall be sent to the Bangko Sentral ng Pilipinas, c/o The Corporate Affairs Office, Rm.417 5-Storey Bldg., BSP Complex, Manila 1004. The nominee shall keep a received copy of the nomination form and complete documentary requirements duly acknowledged by the Division School Office for reference.

VIII. REQUIRED ATTACHMENTS

- Nomination Form signed by principal and/or head teacher or in their absence the school district supervisor and duly recommended by the Schools Division Superintendent
- One (1) page personal essay highlighting career achievements & accomplishments related to financial education
- Performance Rating for the last 2 years (At least Very Satisfactory - VS)
- Documentation of lesson plan prepared & completed, integrated savings, value of savings, investments & other financial education concepts
- Documentation of financial education through pupils' outputs advocating FE exhibited on walls/corners in the classroom
- Documentation of innovations developed to further make the lessons interesting to the class (i.e. songs, dance, poems, teaching aids, etc.)
- Documentation of list of pupils who have savings (home, school, bank or thrift organizations)
- Documentation of financial education lessons through students outputs through class projects, programs, etc.
- Documentation of teachers efforts/initiatives to extend financial education to parents and other community members
- Documentation of Co-Teachers and other school officials involvement in the propagation of Financial Education.
- PLUS FACTOR - Documentation of school based sustainability program which promotes the values of saving, money management and entrepreneurship.

(Enclosure No. 2 to DepEd Memorandum No. 117, s. 2013)

**GUIDELINES ON THE SEARCH FOR OUTSTANDING GURO NG PAG-ASA
IN PUBLIC ELEMENTARY SCHOOLS**

WHO ARE ELIGIBLE FOR NOMINATION?

1. Public elementary school teachers handling any one of these three (3) learning areas: Edukasyon sa Pagpapakatao (EsP; Araling Panlipunan, (AP); and Edukasyong Pantahanan at Pagkabuhayan (EPP) and have been using the Teaching Guides on Financial Education in any of the said three learning areas for at least one school year. However, the nominee must not be on leave during the covered search period or one (1) year prior to nomination. Former National and Regional winners but entered in subjects other than where they were declared winners.
2. Teachers with performance rating of at least Very Satisfactory during the covered search period.
3. Previous winners may be nominated for other categories except for the category/learning area in which they have already won.

WHO ARE NOT QUALIFIED?

1. Teachers who have been suspended, reprimanded, or have been sanctioned for violation of administrative policies, rules and regulations.
2. Previous winners who are being nominated in the same category/learning area they have previously won.

WHO CAN NOMINATE?

1. Principals and/ or School Heads, or in their absence, the School District Supervisor

(Enclosure No. 3 to DepEd Memorandum No. 117, s. 2013)

CRITERIA FOR EVALUATION

A. Requirements

1. Nomination Form signed by principal and/or head teacher or, in their absence, the school district supervisor and duly recommended by the Schools Division Superintendent
2. One (1) page personal essay highlighting career achievements & accomplishments related to financial education
3. Performance Rating for the last 2 years (at least Very Satisfactory - VS)

B. Instructional Competence and Teaching Effectiveness (75 points)

1. Documentation of lesson plan prepared and completed, integrated savings, value of savings, investments and other financial education concepts 15
2. Documentation of financial education through pupils' outputs exhibited on walls/corners in the classroom 15
3. Documentation of innovations developed to further make the lessons interesting to the class (i.e. songs, dance, poems, teaching aids, etc.) 15
4. Documentation of list of pupils who have savings (home, school, bank or thrift organizations) 10
5. Documentation of financial education lessons in students outputs through class projects, programs, etc. 20

75

C. Professional and Community Involvement (25 points)

1. Documentation of teachers' efforts/initiatives to extend financial education to parents and other community members 15
2. Documentation of the involvement of Co-Teachers and other school officials in the propagation of Financial Education 10

25

Total of B and C

100

D. Plus Factor (Additional 20 points)

1. Documentation of school-based sustainability program, which promotes the value of saving, money management and entrepreneurship 20

Total of B, C and D

120

THE SEARCH PROCESS

A. Accomplishment of Nomination Form

1. Each nominee must accomplish this nomination form together with the required documentation in quadruplicate (4 copies) including four (4) 2 x 2 colored photos. Three (3) sets of the accomplished nomination forms and other required documents must be sent to the Division School Office on or before the prescribed date or on or before October 4, 2013.
2. The Schools Division Superintendent (SDS) will endorse every nomination to the regional office for deliberation by the Regional Search Committee, who in turn, shall select the top regional representative per learning area (EsP, EPP and AP) for endorsement to the National Search Committee.
3. One (1) set of forms and documentation duly acknowledged/received by the Division School Office shall be sent to the Bangko Sentral ng Pilipinas, c/o The Corporate Affairs Office, Rm. 412 5-Storey Bldg., BSP Complex, Manila 1004.
4. The nominee shall keep a received copy of the nomination form and complete documentary requirements duly acknowledged by the Division School Office for reference.

COMPOSITION, DUTIES AND RESPONSIBILITIES OF THE SEARCH COMMITTEES AND BOARD OF JUDGES

A. Division Office

- The Schools Division Superintendent (SDS) will endorse every nomination to the regional office for deliberation by the Regional Search Committee.

B. Regional Search Committee

- A Regional Search Committee shall be formed, consisting of the Subject Supervisors of the three (3) entry learning areas (EsP, EPP and AP). The Regional Search Committee shall select one (1) nominee per learning area. The selected finalist shall be submitted to the Regional Director for endorsement to the National Search Committee. Breakdown of nominees per region is as follows:

Luzon minus NCR	7 Regions
	<u>x 3</u> Nominees
	21 Regional Nominees
Visayas	3 Regions
	<u>x 3</u> Nominees
	9 Regional Nominees
Mindanao	6 Regions
	<u>x 3</u> Nominees
	18 Regional Nominees
NCR	3 Regional Nominees

- The BEE shall formulate Rubrics (Scoring Guide) that will be used by the Regional Search Committee.

C. National Search Committee

- The National Search Committee will be composed of two (2) members recommended by the BEE. The BSP will select one (1) independent representative. The BSP will appoint two (2) representatives who will observe the proceedings of the search process (without voting power).

- The National Search Committee will evaluate, screen and select twelve (12) national finalists from fifty one (51) nominees for deliberation by the Board of Judges (BoJ) as follows:

3 for Luzon (1 for EP, 1 for AP and 1 for EPP)

3 for Visayas (1 for EP, 1 for AP and 1 for EPP)

3 for Mindanao (1 for EP, 1 for AP and 1 for EPP)

3 for NCR (1 for EP, 1 for AP and 1 for EPP)

12 Total National Finalists

D. The Board of Judges (BoJ)

- The Board of Judges (BoJ) will be composed of 3 members to be recommended by both the BSP and the DepEd.
- BoJ will be tasked to evaluate the twelve (12) national finalists as recommended/approved by the selection committee.
- BoJ will be in charge of the Documentation of the national finalists' accomplishments and of the interview of students/partners by members of the board of judges to be accompanied by a member of the national search committee and a BSP representative.
- BoJ will view the Audio-Visual Presentation of the nominees.
- BoJ will conduct the Final interview through video-conferencing.
- BoJ will be in charge of the Deliberation and announcement of the winners.

[Enclosure No. 5 to DepEd Memorandum No. 117, s. 2013]

AWARDS AND PRIZES

- The Top 3 National Winners will receive P100,000.00 in cash prize, a GURO NG PAG-ASA Medal and a complete set of computer with printer and projector with screen for their school. The nine (9) remaining Area Winners will receive P50,000.00 cash prize and a Certificate of Recognition. The winner schools will also be awarded with a Plaque of Recognition for their invaluable support in propagating financial education to their students and community.
- A Special prize of P10,000.00 for the sustainability program for students or class shall be provided based on the criteria:
 - a. A student or class who exhibit enthusiasm in financial education through student-initiated sustained savings programs that promote financial education.
 - b. A student or class who practices/is practicing entrepreneurial activities (in school and/or at home).