



Department of Education
Region X- Northern Mindanao

DIVISION OF MALAYBALAY CITY

Cor. Don Carlos and Guingona Sts., Malaybalay City



DIVISION MEMORANDUM

No. 246 s. 2013

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DEPED-MALAYBALAY CITY DIVISION
RELEASED
Date: 9/16/13 Time: 2:57 P.M
By: Amabelle

To: Education Program Supervisor Designates/Coordinators
Public Schools District Supervisors
Public/Private Elementary School Heads
Public/Private Secondary School Heads

From :  **PARISO V. ORONG** @
OIC to the Office of the Schools Division Superintendent
This Division

Date : September 16, 2013

Re : **DISSEMINATION OF DepED Order No. 38 s. 2013**
(GUIDELINES ON THE UTILIZATION OF SUPPORT FUND FOR SCHOOLS IMPLEMENTING THE SCIENCE, TECHNOLOGY AND ENGINEERING PROGRAM)

For information and guidance of all concerned enclosed is a copy of DepED Order No. 38 s. 2013 re : GUIDELINES ON THE UTILIZATION OF SUPPORT FUND FOR SCHOOLS IMPLEMENTING THE SCIENCE, TECHNOLOGY AND ENGINEERING PROGRAM which is self explanatory.

Immediate dissemination of this memorandum is desired.

To be indicated in the perpetual Index
Under the following subjects:
Students/pupils
Schools
Education

Teachers
conference

alo/ELO



Republic of the Philippines
Department of Education

09 SEP 2013

DepEd O R D E R
No. **38**, s. 2013

**GUIDELINES ON THE UTILIZATION OF SUPPORT FUND FOR SCHOOLS IMPLEMENTING
THE SCIENCE, TECHNOLOGY AND ENGINEERING PROGRAM**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
Heads, Public Secondary Schools

1. In line with its thrust to strengthen Science and Mathematics education in the country, the Department of Education (DepEd), through the Bureau of Secondary Education (BSE), has officially implemented the Science, Technology and Engineering (STE) Program since 2004 in 112 schools nationwide. Initially piloted by the Science Education Institute (SEI) of the Department of Science and Technology (DOST) in 1994, the schools implementing the Program have now expanded to include additional 86 public secondary schools. This specialized curriculum is offered in two classes per year level in selected general high schools with large enrolment.
2. As support to the Program, DepEd shall provide financial support to public secondary schools implementing the STE Program formerly the Engineering and Science Education Program (ESEP) in the form of a nationwide lump sum from the DepEd General Appropriations.
3. The beneficiaries of the fund are 198 public secondary schools, composed of 112 original ESEP schools and 86 additional schools implementing the Program, which were identified based on their readiness to implement the special curricular program.
4. Each of the implementing schools shall be given developmental support fund amounting to a fixed allocation of **One Hundred Forty-Four Thousand Pesos (P 144,000.00)** and a variable allocation of **Five Hundred Pesos (P 500.00)** per student at two sections per year level, but not to exceed 320 students. The list of implementing schools and their corresponding allocations are contained in Enclosure No. 1.
5. The fund shall be used only for the following objects of expenditures as reflected in the School's Annual Implementation Plan:
 - a. Supplies and materials to support the conduct of science investigatory projects including chemicals and other materials needed in the laboratory;
 - b. Payment of expenses to support students' researches and projects by authorized agencies, such as laboratory fees and tests, rentals of equipment spaces which include computer or science laboratories and transport;

- c. Subscription expenses for print and non-print instructional materials in Science and Mathematics, such as reference materials, professional books, and library and other reading materials, as prescribed in DepEd Order Nos. 48, s. 2011 and 112, s. 2009;
 - d. Professional training and development of Science and Mathematics teachers, including attendance in science and mathematics-related seminars sponsored or authorized by DepEd, and payment of tuition and miscellaneous expenses of teachers who are enrolled in science or mathematics-related graduate programs; and
 - e. Minor repairs and maintenance of science laboratories and existing science equipment.
6. The following objects of expenditure shall **not be allowed** under the fund:
 - a. Personal Services such as salaries, overtime pay and honoraria;
 - b. Operational expenses such as utilities (water, electricity, janitorial and security services) funded from regular MOOE; and
 - c. Capital Outlay such as the purchase of furniture and equipment (computers, science and math equipment and others) and major repairs of equipment and laboratories.
7. Operational funds shall also be provided to BSE for the conduct of activities in support of the Program as contained in Enclosure No. 2.
8. Upon release of the allotment by the Department of Budget and Management (DBM) to DepEd Central Office (CO), the Budget Division-Finance and Management Service (FMS) shall issue Sub-Allotment Release Orders (Sub-AROs) to the schools with financial autonomy, or to implementing units (IUs), and/or through the schools division offices (DOs) for schools without fiscal autonomy. After receipt of the Sub-AROs, the secondary IUs and the DOs shall request from the concerned DBM regional offices (ROs) the corresponding cash requirements or Notice of Cash Allocation (NCA).
9. Management and disbursement of the funds, including the submission of quarterly physical and financial accomplishment reports on every third day of the month of the succeeding quarter (April 3, July 3, October 3 and January 3) using the prescribed template in Enclosure No. 3 to the DO concerned, shall be the responsibility of the school heads of the implementing schools subject to the usual accounting and auditing rules and regulations.
10. The DO shall provide appropriate assistance, conduct quality assurance and monitoring of the program and integrate and submit the consolidated Physical and Financial Accomplishments using Enclosure No. 4 on every fifth day of the month of the succeeding quarter (April 5, July 5, October 5 and January 5) to the RO concerned, copy furnished the BSE, DepEd CO through email address: bse.deped@yahoo.com and Office of the Planning Service-Planning and Programming Division (OPS-PPD) through email address: opsppd.deped@gmail.com, DepEd Complex, Meralco Avenue, Pasig City.
11. The RO shall conduct quality assurance on the effective delivery of the program based on standards and shall extend technical assistance to the DO where the implementing schools are located.

12. To ensure effective and efficient implementation of the program, an evaluation shall be conducted by a composite task force in coordination with the OPS.

13. All existing Orders and Memoranda inconsistent with this Order are rescinded. These guidelines shall remain in force and effect, unless sooner repealed, amended, or rescinded.

14. For more information and inquiries, all concerned may contact the **Director, Bureau of Secondary Education (BSE)**, DepEd Central Office, 3rd Floor Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telefax no.: (02) 632-7586 or at email address: bse.deped@yahoo.com.

15. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

Encl.:

As stated

References:

DepEd Order: No. 57, s. 2013; (Nos. 48, s. 2011 and 112, s. 2009)

To be indicated in the Perpetual Index
under the following subjects:

FUNDS
POLICY
PROGRAMS
SCHOOLS
SCIENCE EDUCATION

Madel: ESEP

0684-July 22, 2013/7-25/7-29/7-30/8-13/8-22

(Enclosure No. 1 to DepEd Order No. 38, s. 2013)

List of Science, Technology and Engineering-Oriented High Schools

Region	No.	School	Allocation		
			Per GAA	Additional*	Grand Total
I	1	La Union National High School	284,000.00		284,000.00
	2	Binalonan National High School	314,500.00		314,500.00
	3	Pangasinan National High School	417,500.00		417,500.00
	4	Ilocos Norte National High School	287,000.00		287,000.00
	5	Ilocos Sur National High School	291,500.00		291,500.00
	6	Sarrat National High School	292,000.00		292,000.00
	7	Sinait National High School	274,500.00		274,500.00
	8	Urdaneta National High School	367,500.00		367,500.00
	9	Dagupan City National HS	276,500.00		276,500.00
	10	Turac National High School	159,500.00		159,500.00
	11	Alaminos City National High School	246,500.00		246,500.00
	12	Candon National High School	194,000.00		194,000.00
	13	Batac National High School	164,000.00		164,000.00
		Sub-total, Region I	3,569,000.00		3,569,000.00
II	1	Abulug School of Fisheries	193,500.00		193,500.00
	2	Cagayan National High School	482,500.00		482,500.00
	3	Camalaniugan High School	227,000.00		227,000.00
	4	Dona Aurora High School	465,500.00	18,000.00	483,500.00
	5	Isabela National High School	433,000.00		433,000.00
	6	Lamo National High School	215,500.00		215,500.00
	7	Luna High School	290,000.00		290,000.00
	8	Nueva Vizcaya Gen Comp High School	295,000.00		295,000.00
	9	Quirino General High School	283,000.00		283,000.00
	10	San Isidro National High School	312,000.00		312,000.00
	11	Batanes National Science HS	199,000.00		199,000.00
	12	Cauayan City National High School	309,000.00		309,000.00
	13	Santiago City National High School	226,000.00		226,000.00
		Sub-total, Region II	3,931,000.00	18,000.00	3,949,000.00
III	1	Angeles City High School	166,000.00		166,000.00
	2	Bataan National High School	336,000.00		336,000.00
	3	J.R. Liwag Mem High School	358,500.00		358,500.00
	4	M.H. del Pilar High School	307,000.00		307,000.00
	5	Olongapo City National High School	508,500.00		508,500.00
	6	Pampanga High School	401,000.00		401,000.00
	7	Talavera National High School	238,000.00		238,000.00
	8	Tarlac National High School	235,500.00		235,500.00
	9	Baler National High School	184,000.00		184,000.00
	10	San Miguel National High School	184,000.00		184,000.00
	11	Camp Tinio National High School	184,000.00		184,000.00
	12	Mauaque High School	203,500.00		203,500.00
	13	Maliwalo National High School	184,000.00		184,000.00
	14	Zambales National High School	184,000.00		184,000.00
	15	Limay National High School	184,000.00		184,000.00
	16	Sapang Palay National High School	184,000.00		184,000.00
	17	Munoz National High School	184,000.00		184,000.00
		Sub-total, Region III	4,226,000.00		4,226,000.00

List of Science, Technology and Engineering-Oriented High Schools

Region	No.	School	Allocation		
			Per GAA	Additional*	Grand Total
IVA	1	Batangas National High School	615,500.00		615,500.00
	2	Bucal National High School	287,000.00		287,000.00
	3	Lipa City Science High School	229,000.00		229,000.00
	4	P.Guevarra Mem High School	519,500.00	1,500.00	521,000.00
	5	Quezon National High School	409,000.00		409,000.00
	6	Sta. Rosa Science and Technology HS	458,500.00		458,500.00
	7	Pacita National High School	268,500.00		268,500.00
	8	Alalum National High School	164,000.00		164,000.00
	9	Cavite National High School	184,000.00		184,000.00
	10	Gulang gulang National High School	160,000.00		160,000.00
	11	San Pablo City Science National HS	164,000.00		164,000.00
	12	Pililia National High School	184,000.00		184,000.00
	13	Looc National High School	164,000.00		164,000.00
	14	Tanauan City National High School	159,500.00		159,500.00
	15	San Jose National High School	184,500.00		184,500.00
		Sub-total, Region IVA	4,151,000.00	1,500.00	4,152,500.00
	1	J.Leido Jr. Memorial High School	331,500.00		331,500.00
	2	Looc National High School	211,000.00		211,000.00
	3	Landy National High School	222,500.00		222,500.00
	4	Sablayan National High School	208,500.00		208,500.00
	5	Narra National High School	265,500.00		265,500.00
	6	Palawan National High School	300,000.00		300,000.00
	7	Domingo Yu Chu National HS	241,000.00		241,000.00
		Sub-total, Region IVB	1,780,000.00		1,780,000.00
V	1	Camarines Sur National High School	304,000.00		304,000.00
	2	Catanduanes National High School	304,000.00		304,000.00
	3	Gallanosa National High School	304,000.00		304,000.00
	4	J. Panganiban National High School	304,000.00		304,000.00
	5	M.O. Ranola Mem High School	304,000.00		304,000.00
	6	Masbate National Comp High School	304,000.00		304,000.00
	7	Nabua National High School	304,000.00		304,000.00
	8	Pili National High School	304,000.00		304,000.00
	9	Polangui National Comp High School	304,000.00		304,000.00
	10	Sorsogon National High School	304,000.00		304,000.00
	11	Tabaco National High School	304,000.00		304,000.00
	12	Vinzons National High School	304,000.00		304,000.00
	13	Naga City Science High School	184,000.00		184,000.00
	14	Z. Arroyo National High School	184,000.00		184,000.00
	15	Legaspi City High School	184,000.00		184,000.00
	16	Aroroy National High School	184,000.00		184,000.00
	17	Ligao National High School	184,000.00		184,000.00
		Sub-total, Region V	4,568,000.00		4,568,000.00
VI	1	Antique National High School	304,500.00		304,500.00
	2	Bacolod City National High School	294,000.00		294,000.00
	3	Cabatuan National Comp HS	331,500.00		331,500.00
	4	Capiz National High School	245,000.00		245,000.00
	5	Iloilo National High School	319,500.00		319,500.00
	6	Negros Occidental High School	304,500.00		304,500.00
	7	Pavia National High School	284,000.00		284,000.00

List of Science, Technology and Engineering-Oriented High Schools

Region	No.	School	Allocation		
			Per GAA	Additional*	Grand Total
	8	Ramon Torres National High School	184,000.00		184,000.00
	9	Dr. Vicente F. Gustillo National HS	254,500.00		254,500.00
	10	Buenavista National High School	164,000.00		164,000.00
	11	Talubangi National High School	193,500.00		193,500.00
	12	Dona Hortencia Salas Benedicto NHS	327,500.00		327,500.00
	13	Sagay National High School	278,500.00		278,500.00
	14	Julio Ledesma National High School	285,500.00		285,500.00
	15	Dona Monserrat Lopes National HS	207,000.00		207,000.00
	16	Passi National High School	275,000.00		275,000.00
	17	Tanque National High School	202,500.00		202,500.00
	18	Escalante National High School	184,000.00		184,000.00
		Sub-total, Region VI	4,639,000.00		4,639,000.00
VII	1	Badian National High School	304,500.00		304,500.00
	2	Buanoy National High School	301,000.00		301,000.00
	3	Cebu City National Science HS	483,000.00		483,000.00
	4	Mandaue City General Comp HS	293,000.00		293,000.00
	5	Naga National High School	270,500.00		270,500.00
	6	San Remigio National High School	287,000.00		287,000.00
	7	Jovencio N.Masong National HS	164,000.00		164,000.00
	8	Ocana National High School	159,000.00		159,000.00
	9	Uling National High School	156,500.00		156,500.00
	10	Guihulgan National High School	170,000.00		170,000.00
		Sub-total, Region VII	2,588,500.00		2,588,500.00
VIII	1	Alang-alang National High School	277,500.00		277,500.00
	2	Baybay National High School	353,500.00		353,500.00
	3	Dolores National High School	294,000.00		294,000.00
	4	Eastern Samar National Comp HS	367,500.00		367,500.00
	5	Leyte National High School	323,500.00		323,500.00
	6	New Ormoc City National High School	301,500.00		301,500.00
	7	Samar National High School	240,500.00		240,500.00
	8	Naval School of Fisheries	184,000.00		184,000.00
	9	Calbayog City National High School	184,000.00		184,000.00
	10	Bobon School of Philippine Craftsman	184,000.00		184,000.00
	11	Sogod National High School	186,000.00		186,000.00
	12	Maasin National High School	174,000.00		174,000.00
		Sub-total, Region VIII	3,070,000.00		3,070,000.00
IX	1	Ayala National High School	288,500.00		288,500.00
	2	Basilan National High School	323,500.00		323,500.00
	3	Zamboanga City (Main) NHS	293,000.00		293,000.00
	4	Zamboanga del Norte National HS	320,000.00		320,000.00
	5	Zamboanga del Sur National HS	425,500.00		425,500.00
	6	Zamboanga City (West) NHS	286,000.00		286,000.00
	7	Dapitan City National High School	183,500.00		183,500.00
	8	Sindangan National High School	184,000.00		184,000.00
	9	Molave Tech Voc School	181,500.00		181,500.00
	10	Buayan National High School	183,000.00		183,000.00
		Sub-total, Region IX	2,668,500.00		2,668,500.00
X	1	Alubijid National Comp High School	331,500.00		331,500.00
	2	Bukidnon National High School	352,000.00	7,000.00	359,000.00

List of Science, Technology and Engineering-Oriented High Schools

Region	No.	School	Allocation		
			Per GAA	Additional*	Grand Total
	3	Cagayan de Oro City High School	354,000.00		354,000.00
	4	Iligan City National High School	359,000.00		359,000.00
	5	Iligan City East High School	324,000.00		324,000.00
	6	Lanao del Norte National Comp HS	351,500.00		351,500.00
	7	Misamis Oriental Gen Comp HS	359,000.00		359,000.00
	8	Lala National High school	324,000.00		324,000.00
	9	Misamis Occ National High School	334,000.00		334,000.00
	10	Ozamiz City National High School	194,000.00		194,000.00
	11	Valencia City National High School	194,000.00		194,000.00
	12	Camiguin National High School	194,000.00		194,000.00
	13	Gingog City National High School	194,000.00		194,000.00
	14	Clarin National High School	194,000.00		194,000.00
	15	Tangub City National High School	194,000.00		194,000.00
		Sub-total, Region X	4,253,000.00	7,000.00	4,260,000.00
XI	1	Daniel R. Aguinaldo High School	317,000.00		317,000.00
	2	Davao City National High School	306,500.00		306,500.00
	3	Digos City National High School	328,500.00		328,500.00
	4	Nabunturan National Comp HS	297,000.00		297,000.00
	5	Tagum City National High School	296,500.00		296,500.00
	6	Panabo National High School	269,500.00		269,500.00
	7	N. Villarica National High School	174,000.00		174,000.00
	8	Sta. Cruz National High School	184,000.00		184,000.00
	9	Sto. Tomas National High School	183,500.00		183,500.00
		Sub-total, Region XI	2,356,500.00		2,356,500.00
XII	1	General Santos City High School	314,500.00		314,500.00
	2	Kidapawan City National High School	323,500.00		323,500.00
	3	Koronadal National Comp High School	333,000.00		333,000.00
	4	Norala National High School	235,500.00		235,500.00
	5	Esperanza High School	241,500.00		241,500.00
	6	Cotabato National High School-Rojas	219,000.00		219,000.00
	7	Matalam National High School	269,000.00		269,000.00
	8	Tacurong National High School	184,000.00		184,000.00
		Sub-total, Region XII	2,120,000.00		2,120,000.00
Caraga	1	Surigao del Norte National High School	231,000.00		231,000.00
	2	Agusan del Sur National High School	308,500.00		308,500.00
	3	Agusan National High School	381,500.00		381,500.00
	4	J.Elpa National Comp High School	248,500.00		248,500.00
	5	Magallanes National High School	164,000.00		164,000.00
	6	Bislig City National High School	200,000.00		200,000.00
	7	Don Ruben E. Ecleo National HS	160,500.00		160,500.00
	8	Siargao National High School	173,000.00		173,000.00
		Sub-total, Caraga	1,867,000.00		1,867,000.00

List of Science, Technology and Engineering-Oriented High Schools

Region	No.	School	Allocation		
			Per GAA	Additional*	Grand Total
CAR	1	Abra National High School	195,500.00		195,500.00
	2	Baguio City High School	414,000.00		414,000.00
	3	Mankayan National High School	214,500.00		214,500.00
	4	Mt. Province Gen Comp High School	195,000.00		195,000.00
	5	Pines City National High School	309,500.00		309,500.00
	6	Lawig National High School	198,500.00		198,500.00
	7	Tabuk National High School	257,500.00		257,500.00
	8	Flora National High School	164,000.00		164,000.00
		Sub-total, CAR	1,948,500.00		1,948,500.00
NCR	1	Kalookan City High School	325,000.00		325,000.00
	2	Malabon National High School	403,500.00		403,500.00
	3	Ramon Magsaysay High School (Cubao)	371,500.00		371,500.00
	4	Araullo High School	297,000.00		297,000.00
	5	C. Arellano High School	285,000.00		285,000.00
	6	Manuel Roxas High School	296,000.00		296,000.00
	7	Muntinlupa National High School	362,000.00		362,000.00
	8	Paranaque National High School	287,000.00		287,000.00
	9	Pasay City West High School	305,000.00		305,000.00
	10	Ramon Magsaysay High School (España)	332,000.00		332,000.00
	11	V. Mapa High School	300,500.00		300,500.00
	12	Rizal High School	437,000.00		437,000.00
	13	Las Pinas High School	164,000.00		164,000.00
	14	Pitogo National High School	163,500.00		163,500.00
	15	Manila Science High	674,500.00	32,500.00	707,000.00
	16	Neptali Gonzalez National High School	164,000.00		164,000.00
	17	Valenzuela National High School	215,500.00		215,500.00
	18	Sta. Elena High School	222,000.00		222,000.00
		Sub-total, NCR	5,605,000.00	32,500.00	5,637,500.00
		TOTAL, REGION	53,341,000.00	59,000.00	53,400,000.00

* Central Office allocation amounts to P 8,019,600.00. A portion of this amounting to P59,000.00 shall be downloaded to S&T Implementing Schools.

(Enclosure No. 2 to DepEd Order No. 38, s. 2013)

Program Support Fund – Central Office
Matrix of Activities
Science, Technology and Engineering Program (Formerly ESEP)

Activity	Description of Activity	Estimated Budgetary Requirement
Workshops on the Development and Finalization of Admission Tests	A significant and path-finding initiative to ensure the effective implementation of the program through the selection of students based on interest and aptitude.	P 868,000.00
Annual Conference of School Heads of the Science, Technology and Engineering Program (formerly ESEP) Implementing Schools	One of the capacity-building initiatives which aims to enhance the knowledge and skills of school heads in program management.	P 1,275,000.00
Workshop on the Finalization of the Curriculum Framework and Standards for Environmental Science	One of the initiatives to further enrich the science, technology and engineering curriculum in high schools implementing the program.	P 335,000.00
Workshops on the Development and Finalization of the Curriculum Framework and Standards for Research 1	One of the initiatives to further enrich the science, math and engineering curriculum in high schools implementing the program.	P 680,000.00
Workshops on the Development and Finalization of Achievement Test	A significant initiative to determine mastery of content and readiness for advanced learning.	P 650,000.00
Workshop on the Finalization of the Curriculum Framework and Standards for Applied Chemistry	One of the initiatives to further enrich the science, technology and engineering curriculum in high schools implementing the program.	P 335,000.00
Workshops on the Development and Finalization of the Curriculum Framework and Standards for Research II	One of the initiatives to further enrich the science, math and engineering curriculum in high schools implementing the program.	P 680,000.00
Training of Science Teachers in Applied Chemistry	One of the capacity-building initiatives which aims to enhance the knowledge and skills of teachers in Consumer Chemistry.	P 1,598,600.00
Annual Assessment of the Implementation of the Science, Technology and Engineering Program (formerly ESEP)	As a quality assurance initiative, the activity aims to assess progress towards the achievement of program objectives and to determine areas of program improvement.	P 1,539,000.00
For additional downloading: Region II – Dona Aurora HS Region IVA- P. Guevarra MHS Region X-Bukidnon NHS NCR- Manila Science HS		P 18,000.00 P 1,500.00 P 7,000.00 P 32,500.00
GRAND TOTAL		P 8,019,600.00

PHYSICAL AND FINANCIAL ACCOMPLISHMENTS
for the Quarter Ending _____

School Name: _____
 School ID (EBEIS): _____
 Division: _____
 Region: _____

Amount of subsidy received: _____
 Check No.: _____
 Amount Utilized: _____
 Amount Liquidated: _____

Date: _____
 Date: _____
 Date: _____
 Date: _____

Component/Activities	Unit of Measure	Annual Targets		Targets		Accomplishments		Variance	Remarks
		Physical (3)	Financial (4)	Physical (5)	Financial (6)	Physical (7)	Financial (8)		
Component 1: Learner Development Activity 1 Activity n	No. of learners benefited								(10)
Component 2: Capacity Building Activity 1 Activity n	No. of teachers benefited No. of SHs benefited								
Component 3: Learning Materials (LMs) Activity 1 Activity n	No. of LMs developed No. of LMs procured								
Component 4: Monitoring and Evaluation Activity 1 Activity n	No. of classes observed								
Component 5: Advocacy Activity 1 Activity n	No. of advocacy activities conducted								
Component 6: Research Activity 1 Activity n	No. of research conducted								
Component 7: Assessment Activity 1 Activity n Others: (Specify)	No. of assessment conducted								

Prepared by: _____ Date: _____

Approved by: _____ Date: _____

School Head

INSTRUCTIONS

- The physical and financial accomplishment report shall reflect the school's actual physical accomplishments vis-a-vis the quarterly targets of the proposed activities to be charged to the subsidy, as reflected in the school's Annual Implementation Plan.
- Column 1 shall reflect the Components and Activities. Classify the activities to the components that it will support/pursue.
- Column 2 shall reflect the Unit of Measure.
- Column 3 shall reflect the Annual Physical Targets.
- Column 4 shall reflect the Annual Financial Targets.

- Column 5 shall reflect the physical targets intended for the given quarter.
- Column 6 shall reflect the financial targets intended for the given quarter.
- Column 7 shall reflect the physical accomplishment for the given quarter.
- Column 8 shall reflect the financial accomplishment for the given quarter.
- Column 9 reflect the difference between column 7 and column 5.
- Column 10 reflect the reason for variance.

(Enclosure No. 4 to DepEd Order No. 38, s. 2013)

(Part 1)

**PHYSICAL AND FINANCIAL ACCOMPLISHMENTS
for the Quarter Ending _____**

Division: _____ Region: _____

School Name	School ID	TARGETS										PHYSICAL										Variance	Remarks
		Capacity Building		Pupil/Student Dev't	Learning Materials		Monitoring	Advocacy	Research	Assessment	Capacity Building		Learner Dev't	Learning Materials		Monitoring	Advocacy	Research	Assessment				
(1)	(2)	No. of teachers benefited	No. of SHS benefited	No. of learners benefited	No. of LMs developed	No. of LMs procured	No. of schools observed	No. of advocacy activities conducted	No. of research conducted	No. of assessment conducted	No. of teachers benefited	No. of SHS benefited	No. of learners benefited	No. of LMs developed	No. of LMs procured	No. of classes observed	No. of advocacy activities conducted	No. of research conducted	No. of assessment conducted	(21)	(22)		
TOTAL																							

TOTAL NUMBER OF SCHOOLS BENEFITED:

TOTAL NUMBER OF SCHOOLS MONITORED:

TOTAL NUMBER OF SCHOOLS PROVIDED TECHNICAL ASSISTANCE:

Prepared by: _____

Approved by: _____

Date: _____

Schools Division Superintendent

Division: _____ Region: _____

Name of School	School ID	Total Allocation	Amount Utilized	Amount Liquidated	Capacity Building		Learner Dev't	Learning Materials		Monitoring	Advocacy	Research	Assessment	Capacity Building		Amount Utilized for Learner Development	Learning Materials		Amount Utilized for Monitoring	Amount Utilized for Advocacy	Amount Utilized for Research	Amount Utilized for Assessment	Variance	Remarks
					Allocation for Teachers	Allocation for SHs		Allocation for LMS development	Allocation for LMS procurement					Amount Utilized for Teachers	Amount Utilized for SHs		Amount Utilized for LMS development	Amount Utilized for procurement of LMS						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)

TOTAL AMOUNT OF ALLOCATION
 TOTAL AMOUNT OF UTILIZATION
 TOTAL AMOUNT OF LIQUIDATION

Prepared by: _____

Approved by: _____

Date: _____

Schools Division Superintendent

FINANCIAL IN ABSOLUTE VALUE

TARGETS (PROPOSED)

ACTUAL ACCOMPLISHMENT