



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao

**DIVISION OF MALAYBALAY CITY**

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**Division Memorandum:**

No. 280 s, 2013

FOR: **Managok National High School**

FROM: *Edilberto L. Oplenaria*  
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent

DATE: October 10, 2013

SUBJECT: Re- ranking of Master Teacher I for Managok National High School

109  
Deped-MALAYBALAY CITY DIVISION  
**RELEASED**

Date: 10/10/13 Time: 3:30 PM  
By: W. Anabelle

Please be informed of the Re-ranking of Master Teacher I position for Managok National High School. Applicants should meet the following minimum qualifications;

- a. Teacher III for at least 1 year
- b. Bachelor's Degree in Secondary Education or its equivalent with at least twenty four (24) units in Master's Degree in Education in the area of specialization
- c. Classroom Teacher with at least 2 subject loads
- d. At least Very Satisfactory performance Ratings for the last three (3) school years.

The following pertinent documents should be included to support the letter of application:

1. CSC Form 212 ( 2 copies)
2. Transcript of Records
3. Eligibility – PRC Rating & PRC License
4. Service Record
5. Performance rating at least Very Satisfactory for the last 3 consecutive years or Outstanding for at least 2 years.
6. Waiver stating the willingness to be assigned anywhere in the Division.

Deadline for submission on applications is October 18, 2013. The schedule for screening and interview is to be arranged. For more details see Ms. Novem A. Sescon, Human Resource Management Officer I

Immediate and wide dissemination of the Memorandum is desired.

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