



DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
City of Malaybalay
Tel no. 813 - 2894; 221 - 4597



October 10, 2013

DIVISION MEMORANDUM
No. 283 s., 2013

SCHOOL- BASED MANAGEMENT (SBM) LEVEL II PREPARATION ORIENTATION

To: Public Schools District Supervisors
Elementary & Secondary School Heads
This Division

1. In line with its commitment for the effective implementation of the School Based Management (SBM) in every school, this Office will conduct a School-Based Management (SBM) Level II Preparation Orientation on **November 12, 2013(Tuesday) , 8:00 o'clock** in the morning at Casisang Central School, Malaybalay City.


2. The Objectives of this Division Training/Orientation are as follows:
- a. to strengthen the School-Based management (SBM) as to raise the level of practice;
 - b. to mobilized desired outputs through performance monitoring and evaluation;
 - c. to ensure that the local stakeholders are part of the school policy making, plans, and be involved in crafting the School improvement Plan.

3. Below are the expected participants of this orientation;

District (Elem.)	No. of participants	Schools
A. Central	5	MCCS, BCT ES, Brg. 9 ES, Imbayao ES and Natid-asan ES.
B. West	4	Bendolan ES, Laguitas ES, Mabuhay ES and Magsaysay ES
C. North	4	Baganao ES, Can-ayan IS, Kilap-agan ES and Tintinaan ES
D. South	4	Cabangahan ES, Dapulan and Calawag ESs, Padernal ES and Simaya ES.
E. Far East	5	All Schools in the District
F. East District	3	Lalawan ES, Langasihian & Matangpatang ESs, Maligaya ES,
G. Secondary	9	Silae & St. Peter HSs, Bukidnon NHS Annexes (Imbayao, Aglayan, Casisang, San Jose, Dalwangan and Kalasungay), Managok NHS Annexes (Miglamín & Lalawan).

PSDSs	6	
Facilitators	2	
SDS	1	
TOTAL	43	

4. Travelling Expenses of the participants is chargeable to school fund while meals and snacks is charged to Division SBM Support Funds subject to accounting and auditing rules and regulations.
5. The participants are expected to be at the venue **7:30** in the morning on November 12, 2013.
6. Immediate dissemination of this Memorandum is desired.


EDILBERTO L. OPLENARIA
Schools Division Superintendent

Rtq 13/ELO