



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos and Guingona Sts., City of Malaybalay
Telefax # 088-813-2894 or 221-4597, E-mail add: dpdmlyblycity@yahoo.com
Website: <http://depedmalaybalay.page4.me>



December 3, 2013

DIVISION MEMORANDUM

No. 751, s. 2013

125
DIVISION OF MALAYBALAY CITY DIVISION
RELEASED

DATE: 12/9/13 TIME: 1:17 PM
BY: [Signature]

**ORIENTATION AND PLANNING CONFERENCE OF ASATIDZ
AND STAKEHOLDERS IN STRENGTHENING ALIVE PROGRAM**

TO : Public School District Supervisor, MCCD
Elementary School Heads, MCCS & Barangay 9 ES
Concerned Asatidz
This Division

1. Pursuant to DepED Order No. 46, s. 2013 re: *Guidelines on the Madrasah Education Program and Utilization of the Support Fund*, this Division will conduct an Orientation and Planning Conference of Asatidz and Stakeholders in Strengthening ALIVE Program on December 28, 2013 in which the venue will be announced later for proper procurement procedure.

2. The objectives of the training are:
- review and understand the framework of the Refined Elementary Madrasah Curriculum;
 - revisit the competencies of the Arabic Language and Islamic Values Education;
 - discuss needs analysis for sustainable ALIVE program;
 - discuss the guidelines and criteria for the Search Competition;
 - present the Best Practices of Implementing ALIVE schools;
 - evaluate the participation to the 1st Regional Musabaqah;
 - strengthen ALIVE classes with appropriate teachers' guide/manuals/reference books.

3. The participants are the five (5) Asatidz of Malaybalay City Central School and one (1) Ustadz of Barangay 9 Elementary School of the Malaybalay City Central District. Education Committee Chair, Muslim Community Leader, and Federated PTA President of the the two (2) schools/barangays are enjoined to participate in the said activity.

4. Expenses pertaining to meals, snacks, materials, and other advocacy supplies are chargeable against Madrasah Education Program Support Fund.

5. Travelling expenses of the participants are chargeable against school/local/MOOE/IGP fund subject to the usual accounting and auditing policies, rules, and regulations.

6. Immediate dissemination of this Memorandum to all concerned is desired.

[Signature]
EDILBERTO L. OPLENARIA
Schools Division Superintendent

**ORIENTATION AND PLANNING CONFERENCE OF ASATIDZ
AND STAKEHOLDERS IN STRENGTHENING ALIVE PROGRAM**

December 28, 2013

TRAINING MATRIX

Time	Activities
Part I	
7:30 – 8:00	Registration <i>Sharon Mae A. Bongocan HT I, Barangay 9 ES</i>
8:00 – 8:30	Opening Program <i>Sharon Mae A. Bongocan</i>
Part II	
8:30 – 10:30	Framework of Refined Elementary Madrasah Curriculum Revisiting the Guidelines in Implementing ALIVE Program <i>Shambaeh A. Usman, Ph.D.</i> <i>EPS II – Values Education</i> <i>Regional Planning Chief</i> <i>Regional ALIVE Coordinator</i>
10:30 – 11:00	Operations' Manual for ALIVE Program <i>Ana Belen S. Muring</i>
11:00 – 12:00	Competencies of Islamic Values in ALIVE Classes <i>Sharon Mae A. Bongocan</i>
12:00 – 1:00	Lunch Break
1:00 – 1:15	Unfreezing Activity <i>Sharon Mae A. Bongocan</i>
1:15 – 2:00	Needs Analysis in Sustaining ALIVE Program <i>Romil T. Jabonero, ESP II</i> <i>Malaybalay CCS</i>
2:00 – 3:00	Sharing of Experiences and Best Practices in Implementing ALIVE Program <i>By School</i> <i>Ana Belen S. Muring, Ph.D.</i> <i>EPS – Private School</i>
3:00 – 3:30	Presentation of Best Practices <i>By School</i>
3:30 – 4:30	Guidelines for Outstanding Ustadz, School Head, and Division ALIVE Coordinator Best Practices Guidelines <i>Ana Belen S. Muring</i>
4:30 – 5:00	Evaluation of the Conduct of 1 st Division Musabaqah and Participation to the 1 st Regional Musabaqah <i>Sharon Mae A. Bongocan</i>
5:00 – 5:30	Closing Program <i>Sharon Mae A. Bongocan</i>
5:30 – 6:00	Dinner