



Republic of the Philippines  
Department of Education  
**Region X**  
**DIVISION OF MALAYBALAY CITY**  
Corner Don Carlos and Guingona Sts.,  
City of Malaybalay  
Telefax # 088-813-2894 or 221-4597



**MEMORANDUM**

To: **PARISO L. ORONG**  
School Principal IV  
Bukidnon National High School

From: **Schools Division Superintendent**  
**This Division**

Date: **September 13, 2013**

163  
Deped-MALAYBALAY CITY DIVISION  
**RELEASED**

Date: 9/13/13 Time: 10:16 AM  
By: [Signature]

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In view of my attendance to attend the **Superintendent's Leadership Program (SLP) on September 16 to 20, 2013**. You are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until September 20, 2013.

Your designation will take effect on **September 16, 2013**.

For information, guidance and compliance.

*[Signature]*  
**EDILBERTO L. OFLENARIA**  
OIC-Schools Division Superintendent