



Republic of the Philippines
Department of Education
Region X
DIVISION OF MALAYBALAY CITY
Corner Don Carlos and Guingona Sts.,
City of Malaybalay
Telefax # 088-813-2894 or 221-4597



MEMORANDUM

036
Deped-MALAYBALAY CITY DIVISION
RELEASED

Date: 10/7/13 Time: 8:46 A.M
By: [Signature]

To: **LOU ANN J. CULTURA**
Education Program Supervisor- MAPEH

From: **Schools Division Superintendent**
This Division

Date: **October 7, 2013**

In view of my attendance to attend the **Conduct of 3rd Regional Monitoring and Evaluation and Plan Adjustments (RMEPA)**. You are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until October 7, 2013.

Your designation will take effect on **October 7, 2013**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
OIC-Schools Division Superintendent