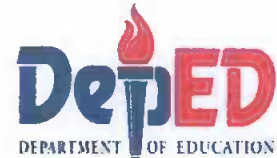




Republic of the Philippines  
Department of Education  
**Region X**  
**DIVISION OF MALAYBALAY CITY**  
Corner Don Carlos and Guingona Sts.,  
City of Malaybalay  
Telefax # 088-813-2894 or 221-4597



**MEMORANDUM**

044  
Deped-MALAYBALAY CITY DIVISION  
RELEASED

Date: 12/9/13 Time: 8:55 A.M  
By: [Signature]

To: **JASMIN J. ADRIATICO**  
**Education Program Supervisor in ALS**

From: **Schools Division Superintendent**  
**This Division**

Date: **December 6, 2013**


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In view of my attendance to attend the **Superintendent Leadership Program** at **Eugenio, Lopez Center, Sumulong Highway, Antipolo City** on **December 9-13, 2013** and to attend the **Palarong Pamook** at **Tubod Lanao del Norte** on **December 13-18, 2013**. You are hereby designated as **Officer In-Charge, Office of the Schools Division Superintendent**.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **December 18, 2013**.

Your designation will take effect on **December 9, 2013**.

For information, guidance and compliance.

  
**EDILBERTO L. OPLENARIA**  
OIC-Schools Division Superintendent