



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao

**DIVISION OF MALAYBALAY CITY**

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Deped-MALAYBALAY CITY DIVISION


**RELEASED**

Date: 02-01-13 Time: 4:44 pm  
By: [Signature]

**MEMORANDUM**

**TO :** Public Schools District Supervisors  
Elementary and Secondary School Heads  
This Division

**ATTENTION :** School Feeding Program Coordinators

**FROM :**   
EDILBERTO L. OPLENARIA  
Schools Division Superintendent

**SUBJECT :** REQUEST FOR DATA ON THE SCHOOL FEEDING PROGRAMS  
PER DISTRICT FOR SY 2012-2013

**DATE :** January 29, 2013

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Pursuant to DepED Unnumbered Memorandum dated January 3, 2013 from Usec. Yolanda S. Quijano, re: *Request for Data on the School Feeding Programs per Division for SY 2012-2013*; and in adherence to the Regional Letter dated January 24, 2013 from Regional Director Allan G. Farnazo, the field is hereby instructed to submit immediately the said report and consolidate in the district level.

The district consolidation shall be submitted clearly using the attached format. Submit in hard copy with signatures of immediate signatories, Attention: Ana Belen S. Muring, Division H.E. Coordinator; and soft copy in Word format through email : [anabelenmuring@yahoo.com](mailto:anabelenmuring@yahoo.com) on or before February 7, 2013.

Be guided accordingly.



MATRIX ON SCHOOL FEEDING PROGRAMS

SPONSOR :

TITLE OF THE PROGRAM :

Brief Description of the Sponsor/Organization (Please include no. of years/length of involvement in school feeding program)	Target Groups/ Beneficiaries & Areas	Mode of Feeding	Mechanics of Implementation
	<ul style="list-style-type: none"> <li>Identify the beneficiaries (e.g. undernourished grade 1, all grade 1 pupils, undernourished grades 1-6, etc.)</li> <li>Identify the region, division, and schools where program is implemented and provide total number</li> </ul>	<ul style="list-style-type: none"> <li>Specify the type of foods served, meal time, and number of feeding days, cycle menu, others (e.g. hotmeals/ biscuits/ milk/ noodles/ indigenous foods/ etc., breakfast 7:00am- 7:30 am, 100-120 days)</li> <li>Budget per beneficiary and total budget</li> </ul>	<p>List down important guidelines :</p> <ul style="list-style-type: none"> <li>Objectives of the program</li> <li>Expected outcome</li> <li>Persons involved</li> <li>Management of funds (disbursement &amp; liquidation) (if applicable)</li> <li>Procurement of food items (if applicable)</li> <li>Delivery of food items (if applicable)</li> <li>Health and nutritional assessment</li> <li>Other complementary activities/ enrichment programs (e.g. Mothers' Classes, Gulayai sa Paaralan, nutrition education, etc.</li> </ul>

• Number of feeding days