



Republic of the Philippines
Department of Education
Region X
DIVISION OF MALAYBALAY CITY
Corner Don Carlos and Guingona Sts.,
City of Malaybalay
Telefax # 088-813-2894 or 221-4597



MEMORANDUM

Deped-MALAYBALAY CITY DIVISION
RELEASED

Date: 06-26-13 Time: 5:08
By: MMY

To : **LETECIA N. PALLE**
Education Program Supervisor Designate in Mathematics

From : **Schools Division Superintendent**
This Division


Date : June 26, 2013

In view to my attendance to **the consultation meeting with the Department of Budget and Management (DBM) officials on June 27-28 to be held at RELC, Lapasan, Cagayan de Oro City.** You are hereby designated as **Officer In Charge**, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **June 28, 2013**

Your designation will take effect on **June 27, 2013.**

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Officer In charge
Office Of the Schools Division Superintendent