



Department of Education  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Corner Don Carlos-Guingona Sts., Malaybalay City



**DIVISION MEMORANDUM**

No. *21* s. 2013

*194*  
MALAYBALAY CITY DIVISION  
**RELEASED**  
Date: *1/15/14* Time: *10:50AM*  
By: *an Adullic*

To : Public Schools District Supervisors  
Elementary and Secondary School Heads  
This Division  
Attn: School Paper Advisers

From : *[Signature]*  
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent

Subject : **Submission of Entry for Group Contest re: Regional Cluster on Schools Press Conference for SY 2013-2014**

Date : January 14, 2013

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The Region has set a new deadline in the submission of Group Entry. Hence school paper advisers are requested to submit their entry in English and Filipino on or before January 24, 2014.

Submit entries to the Division Office, Attention: Maria Concepcion Reyes (Filipino) and Josie Zamora (English).

Enclosed is the General Guidelines of Group contests.

For compliance.

### GENERAL GUIDELINES OF GROUP CONTEST

- A. The group contest is open to Elementary and Secondary Schools that belong to the top/best school papers of each Division.
- B. School Paper may be submitted in any of the following format:
- ↓ **paper-based (print)**
  - ↓ **e-document**
  - ↓ **E-Publications**
- C. The Technical Specifications for both Elementary and Secondary levels are as follows:
- ↓ No. of Pages: Minimum of 12 and a Maximum of 20
  - ↓ News Section – at least 3
  - ↓ Sports Section – at least 2
  - ↓ Feature Section – at least 3
  - ↓ Editorial Section – at least 2
  - ↓ Science & Technology – at least 2
  - ↓ Color: monotone/duotone/tri-color
  - ↓ Process: Offset
  - ↓ Paper Stock: Bookpaper or C2S 60lbs-70lbs
  - ↓ Color : Front and back full color, inside pages in black and white
  - ↓ Size: 9 x 12-18"x12" - Elementary  
12 x 18- 18' x 24" - Secondary/High School
- D. The different SECTIONS and category to be judged for the group contest are as follows:
- ↓ News section/Pahinang Balita
  - ↓ Editorial Section/ Pahinang Editorial
  - ↓ Feature Section/ Pahinang Lathalain
  - ↓ Sports section/Pahinang Pampalakasan
  - ↓ Science & Technology/Pahinang Agham at Teknolohiya
  - ↓ Layout and Page design Category/kategoryang Pag-aanyo at Disenyo ng Pahina
- E. The requirements for the e-document are the same as of the paper-based entries except that it will be in the portable document format (pdf). E-documents must be placed in a compact disc (CD).
- F. The decision of the members of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- G. The School Paper may be submitted in any of the following format:
1. **Paper-based (print) or E-document (pdf).**  
Since the school paper and e-document entries will be evaluated using the same set of criteria, each division is supposed to submit **ten (10) entries per category**, which are composed of school paper and e-document regional qualifiers combined. The requirements for the e-document are the same as those of the paper-based entries except that they will be in the portable document format (pdf). E-documents must be placed in a compact disc (cd).  
**Schools that did not collect journalism or subscription fee from the students are the only institutions allowed to submit their campus publication in e-document format (pdf).** Schools that will submit entries in this format should include a certification from the parents' association, duly noted by school principal, that no publication fee was collected from the students. **This certification should be included in the documents submitted to the regional office before the regional judging of the school papers.**
- H. **Publications are official campus publication websites** maintained by the editorial staff of the school paper. E-publications must be attached or linked to the official website of the school. For e-publications, schools should submit their URL (Universal Resource Locator) or email it to this address: [depedx\\_sed@yahoo.com](mailto:depedx_sed@yahoo.com)




Republic of the Philippines  
Department of Education  
**REGION X - NORTHERN MINDANAO**  
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Velez Street, Cagayan de Oro City  
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**REGIONAL MEMORANDUM**

No. *04* s. 2013

To : Schools Division Superintendents  
This Region  
Attn.: Division Journalism Coordinator

From :   
**INGRID G. RACOMA, Ph.D., CESO V**  
Schools Division Superintendent  
OIC- Office of the Regional Director

Subject : New Deadline in the Submission of Group Contest Entry re:  
*Regional Cluster on Schools Press Conference for SY 2013-2014*

Date : January 2, 2014

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This Office sets new deadline in the submission of Group Entry, thus, the Division Journalism Coordinator is advised to submit their entries on or before **January 30, 2014**.

All entries must be submitted to the Regional Office, Attention: Chief, EED/SED, DepEd-RX, Velez St. Cag. De Oro City

Enclosed is the General Guidelines of Group Contest.

For immediate compliance.