

DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Dan Carlos-Guingona St., City of Malaybalay Contact Numbers: 813-2894, 221-4597 Email Address: depedmalaybalay@gmail.com; Official website www.depedmalaybalay.net



DIVISION MEMORANDUM

No. 42

s. 2014

1st MANAGEMENT COMMITTEE (MANCOM) MEETING FOR CY 2014

TO

: Promotional Staff

Public Schools District Supervisors

School Heads (Elementary and Secondary)

Section Heads

Division Selection Committee

Division Sub-Committee

FROM: EDILBERTO L. OPLENARIA

Schools Division Superintendent

DATE: January 27, 2014

- 1. You are hereby directed to attend the 1st Management Committee (ManCom) Meeting on February 3, 2014, to start at 8:00AM to be hosted by the Malaybalay City West District. The venue will be announced later by this Office.
- 2. Important topics and updates will be discussed in the morning while in the afternoon is the re-orientation-workshop of the Division Selection Committee and Division Sub-Committees on the Revised Hiring Guidelines of Teacher I Position based on the Reform Action in Basic Education Sector Reform Agenda (BESRA).
- 3. The re-orientation-workshop aims to:
 - a. Refresh knowledge and understanding of the committee members as regards to the hiring guidelines;
 - b. Provide opportunity for the committee members to actually conduct the screening of the documents of the applicants using the Electronic Registry of Qualified Applicants (e-RQA) program; and,
 - c. Update committee members on the latest issuances on the hiring guidelines of kindergarten teachers and the related issuances.
- 4. Further, committee members are directed to download and bring their individual hard copies of DepEd Order No. 12, s. 2012, DepEd Order No. 81, s. 2012, and DepEd Order No. 32, s. 2012. Moreover, each Committee shall bring laptop, Universal Serial Bus (USB), and power cords (extension wires) for use in the workshop.



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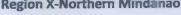
- 5. A registration fee of Three Hundred Pesos (P300.00) will be collected to cover expenses for meals and snacks chargeable to MOOE subject to the usual accounting and auditing rules and regulations.
- 6. The list of members which constituted the Division Selection Committee and the Division Sub-Committees for both elementary and secondary levels are enclosed herewith (Enclosure 1). Section 5 of DepEd Order No. 12, s. 2012 on Evaluation and Selection specifies the compositions and functions of the aforementioned committees.
- 7. For compliance.

Encl.:

As Stated

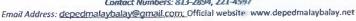
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Enclosure 1:

COMPOSITION OF THE DIVISION SELECTION COMMITTEE AND DIVISION SUB-COMMITTEES

Division Selection Committee

Elementary Level

Jasmin J. Adriatico - Chairperson

EPS

Members:

Jesus V. Muring, Principal II//PESPA President

Maria Concepcion Reyes, EPS

Cosjulita K. Olarte, President of Division of

Concerned District Steward (North-Ana Belen S. Muring, Central-Ralph T. Quirog, West-

Rosie Salupado, South-Ma. Concepcion Reyes, Far East-Luis S. Alajar, Jr., East-

Analy Ocier)

Novem Sescon - Secretariat

Secondary Level

Josie Zamora – Chairperson

EPS-Designate

Members:

Analy L. Ocier, EPS

Pariso L. Orong, School Principal IV

Ralph Quirog, EPS

Lepelyn S. Valdez, Secondary School Teachers' Assn.

Subject Area: Concerned EPS (Araling Panlipunan-Ralph Quirog, Science- Analy Ocier, English – Josie Zamora, Filipino-Ma. Concepcion Reyes, Values Education-Rosie Salupado, Math-Jasmin Adriatico, MAPEH – Lou Ann Cultura, and TLE – Luis Alajar Jr. & Ana Belen Muring, Ph.D.

Jutchel L. Nayra - Secretariat

DIVISION SUB-COMMITTEE

Elementary Level

District	Composition	Position
Central	Benjamin E. Macario	Chairman
District	Romil Jabonero	Member
	Anastacio Ma	Member
	Abel Galler	Member
	Leny Ama	Member
North	Teofilo Ontoy	Chairman
District	Benjamin Buhawe	Member
	Virgilin Pizarro	Member
	Narita Padua	Member
	Josette Ygonia	Member
East	Aurelio Tilanduca	Chairman
District	Carlos Rara	Member
	Jesus Muring	Member
	Liza Balintongog	Member
	Renato Reyes	Member

District	Composition	Position
South	Lorenzo O. Capacio	Chairman
District	Ma. Antoneitte	Member
	Reburiano	
	Armand Anthony	Member
	Valde	
	Severina Gamot	Member
	Servillano Balicanta	Member
Far East	Jovy Molina	Chairman
District	Manny Pimentel	Member
	Evernold Berial	Member
	Mary Fe Gumayao	Member
	Rosalinda Puno	Member
West	Noel Tan Nery	Chairman
District	Fermin Rojas	Member
	Coslita Muring	Member
	Rachel Valde	Member
	Ferdinand Mortera	Member

Secondary Level

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School	Composition	Position		
Clustered	Amparo Bautista	Chairman		
High School	Dinaflor Raagas	Member		
	Paul Orong	Member		
	Sonny Rojas	Member		
	Rogelio Minoza	Member		

School	Composition	Position
BNHS	Wilfredo Balmocena	Chairman
Main and	John Rarogal	Member
its	Rosalio Arangco	Member
Annexes	Elson Dahilog	Member
	Lorna Buendia	Member