



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY



Corner Sebastian and Guingona Sts., City of Malaybalay

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February 14, 2014

DIVISION MEMORANDUM

NO. 66 s. 2014

141
DEPED MALAYBALAY CITY DIVISION
RELEASED

Date: 2/14/14 Time: 2:50 PM
By: [Signature]

TO: **Jovy G. Molina, Public Schools District Supervisor**
Noel A. Tan Nery, Public Schools District Supervisor
Lou-Ann J. Cultura, Education Program Supervisor
Dinahflor D. Raagas, Secondary School Principal, Managok NHS
Sharon Bongocan, Head Teacher I, Brgy. 9 ES
Cosjulita K. Olarte, Master Teacher I, MCCS
Jutchel L. Nayra, DPA, Administrative Officer V
Sibyl L. Maputi, Administrative Officer III
This Division

Re: **CREATION OF DIVISION UNIFORM COMMITTEE (DUC) SY 2014-2015**

1. The Division Uniform Committee (DUC) for SY 2014-2015 shall be composed of the following:

Chairperson: Jovy G. Molina

Co-Chairperson: Noel A. Tan Nery

Members:

Lou-Ann J. Cultura, Education Program Supervisor

Dinahflor D. Raagas, Secondary School Principal

Sharon Bongocan, Head Teacher I


Cosjulita K. Olarte, Master Teacher I

Jutchel L. Nayra, DPA, Administrative Officer V

Sibyl L. Maputi, Administrative Officer III

2. The DUC shall perform duties and functions in selecting Division Uniform and resolve issues pertinent to the selection of the uniform for SY 2014-2015 in accordance with the following rules:
 - a. The clothing and uniform allowance for CY 2014 shall be utilized to purchase division uniforms;

- b. On Mondays and Tuesdays, the National Uniform (yellow and gray) shall be worn. On Wednesdays and Thursdays, the Regional Uniform (Blue) and the Division Uniform (new) shall be worn respectively. Every Friday shall be wash day. Appropriate office clothes shall be worn on a wash day to observe proper dress code per DECS Order No. 51, s. 1991 entitled "Dress Code Prescribed for All Government Officials and Employees".
3. The DUC shall have the discretion to recommend abolition of old division uniforms and prescribe new uniforms which shall serve as the official division uniform for public school teachers and non-teaching personnel.
4. Further, the DUC shall convene on **February 19, 2014 (Wed.) 9:00 a.m.** at the Division Office Conference Hall to discuss the above-mentioned matters. All members of the DUC are encouraged to bring designs and its corresponding sample textile of the proposed Division Uniform.
5. You are given two (2) weeks from posting of this Memorandum to present the final output.
6. For information, guidance and compliance.


EDILBERTO L. OPLENARIA
OIC-Schools Division Superintendent

Encl.: As stated

Copy furnished: Records Section

To be posted in the Division website

ELO/JLN/sylm