



Republic of the Philippines
 Department of Education
 Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY



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February 19, 2014

DIVISION MEMORANDUM

No. 115 s. 2014

**TO: All Public Schools District Supervisors (PSDS)
 This Division**

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 DEPED MALAYBALAY CITY DIVISION
 RECEIVED
 2/24/14 2:22 PM
 [Signature]

From: EDILBERTO L. OPLENARIA
 Schools Division Superintendent

**Re: Checking/Reviewing of the School Heads' Annual Improvement
 Plan (AIP) and Annual Procurement Plan (APP) for FY 2014 prior to
 its final submission.**

Pursuant to Section 5.1 of the Republic Act No. 9155, otherwise known as the "Governance of Basic Education Act 2001, you are hereby instructed and assigned to check and review the Annual Improvement Plan (AIP) and Annual Procurement Plan (APP) for FY 2014 of the School Heads in your respective districts prior to its final submission.

Section 7, Rule II of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 and the mandate stipulated in the School Improvement Plan (SIP) Handbook shall be the bases in performing such functions.

It is further reiterated that no AIP and APP of the School Heads will be submitted to this office without passing through the checking done by the Public Schools District Supervisors (PSDS). Your name and signature to appear at the bottom part of each of the pages as the review officer would mean that the said school documents are at all times consistent in accordance with Section 7.2 of this IRR.

For strict compliance.