

Department of Education Region X- Northern Mindanao

DIVISION OF MALAYBALAY CITY





Cor. Don Carlos and Guingona Sts., Malaybalay City

217 Jewed-MALAYBALAY CITY DIVISION

DIVISION MEMORANDUM

No. 34 s. 2014

To:

Education Program Supervisor/Coordinators

Public Schools District Supervisors

Elementary School Heads

From ; EDILBERTO L. OPLENARIA

A Schools Division Superintendent

This Division

Date: November 11, 2014

Re:

MASS PRODUCTION OF SUPPLY AND DELIVERY OF GRADE 1TO GRADE3

TEACHERS KITS (SCIENCE AND MATHEMATICS EQUIPMENT TO PUBLIC

ELEMENTARY SCHOOLS

Pursuant to letter received from the OIC to the Office of the Regional Director, Atty. Shirley O. Chatto this office hereby instruct the submission of the accomplished signature forms of the respective recipient schools of the Grade 1 to Grade 3 Teacher's Kits (Science and Mathematics Equipment) using the attached form Attn. ANALY L. OCIER, EPS in Science on or before November 18, 2014. List of recipient schools attached.

For your information and appropriate action.

To be indicated in the perpetual Index Under the following subjects:

Teachers

science

Schools

mathematics

equipment

alo/ELO



Republic of the Philippines Department of Education

REGION X - NORTHERN MINDANAO

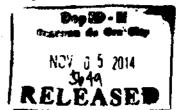
Gregorio A. Pelaez Sr. Memorial Sports Center

Velez St., Cagayan de Orc City Tel. No.: (08822) 727836 Fax No.: (08822) 720665



November 4, 2014

The Schools Division SuperIntendents/
Officers In-Charge
DepED Region X



Attention: Administrative Officer V/Supply Officer

Sir/Madam:

Greetings

Attached is the letter of Raul C. La Rosa, Director III, National Science Teaching Instrumentation Center, dated October 22, 2014 re Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits (Science and Mathematics Equipment) to 31,969 Public Elementary Schools in your respective divisions.

For your information and compliance.

Very truly yours,

ATTY SHIRLEY O. CHATTO
Chief Administrative Officer
Officer-In-charge
Office of the Regional Director

incl.: As stated

Re: Letter on Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits

(Science and Mathematics Equipment)

Cc: Raul C. La Rosa
Director III
National Science Teaching Instrumentation Center
Ecotech Compound, Sudion, Lahug, Cebu City





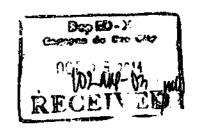
Republic of the Philippines DEPARTMENT OF EDUCATION

NATIONAL SCIENCE TEACHING INSTRUMENTATION CENTER

Ecotech Compound, Sudion, Lahug, Cebu City Tel. Nos. (032) 2553633 to 35, 2553538 Fax No. (032) 2553005 | e-meil: deperinstic@vehop.com

NSTIC - 2014 - 439 October 22, 2014

INGRID C. RACOMA
Officer-in-Charge
Office of the Regional Director
Department of Education
Regional Office No. X
Don Gregorio Pelaez Sports Complex
Velez St., Cagayan de Oro City



Project:

Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits (Science and Mathematics Equipment) to 31,969 Public Elementary Schools

Dear Ms. Racoma:

The Center, with your valuable assistance, had successfully conducted the collection of authorized signatories in the recipient schools in Public Secondary schools for science equipment projects. We are expanding the same activity to cover the authorized signatories of recipient schools in the Elementary Level under the above mentioned project. This exercise is important to prevent swapping, non-delivery and other problems during the delivery of the goods.

We would like to respectfully request your assistance in forwarding the letters herein attached to the different Schools Division Offices in your Region who are fortunate to be recipients of the project. Please persuade the Division Offices to hasten the submission of the signature forms by the recipient schools in the desired format by the last week of **November, 2014**. For the convenience of every recipient school, the signature forms can also be downloaded from the DepED-NSTIC website at www.nstic.net.ph.

With your valuable assistance, we hope to receive the forms soonest. Thank you.

Very truly yours,

BAULC. LA ROS

Director III

(Sample Form)

School Letterhead

RAUL C. LA ROSA
Director III
National Science Teaching Instrumentation Center
Department of Education

Please be informed that the pictures, signature/s and other data appearing below are from the duly accountable officer/s of this School and they are authorized to receive the delivered equipment under the project: Mass Production and Supply and Delivery of G1 to G3 Teacher's Kits (Science and Mathematics Equipment) to 31,969 Public Elementary Schools, to wit:

School Head	Assistant School Head	Supply Officer (SO) /Acting SO	Alternate Signatory (Paste Passport Size Picture with Signature at the back)	
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Prepared By:	Verified Correct:			
(Signature over Printed Name)	(Signature over Printed Name)			
	School Division Superintendent			
(Print Position Title of School Head)	Division of			

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