



Department of Education  
Region X-Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Corner Don Carlos and Guingona Sts.  
Malaybalay City



January 13, 2014

**MEMORANDUM**

**TO:** **Ralph T. Quirog**, Education Program Supervisor  
**Analy L. Ocier**, Education Program Supervisor  
**Josie D. Zamora**, Division Coordinator  
**Rosie A. Salupado**, Division Coordinator  
**Jutchel L. Nayra**, DPA, Administrative Officer V  
**Paul John P. Arias**, Planning Officer  
**Novem P. Sescon**, Human Resource Management Officer  
**Rhysa Cyle C. Rosalejos**, CPA, Accountant II

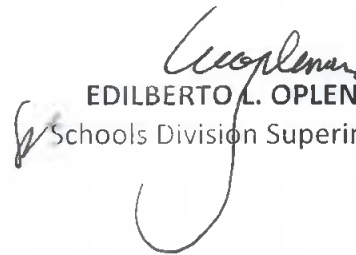
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MALAYBALAY CITY DIVISION  
**RELEASED**  
Date: 1/13/14 Time: 4:06 PM  
By: [Signature]

**RE: Division Gender and Development (GAD) Focal Point Systems (GFPS)**

- Pursuant to DepEd Order No. 27, s.2013 re: Guidelines and Procedure on the Establishment of DepEd Gender and Development (GAD) Focal Point System (GSPS) and the provisions of Section 36-b of Republic Act (RA) No. 9710 also known as the *Magna Carta of Women (MCW)*, all government agencies are mandated to established and institutionalize the Gender and Development (GAD) Focal Point Systems (GFPS).
- The composition of the Division GFPS shall be the following:

GFPS Head or Chairperson	<b>Ediberto L. Oplenaria</b> Schools Division Superintendent
Technical Working Group(TWG) Head	<b>Jutchel L. Nayra</b> Administrative Officer V
Members	<b>Ralph T. Quirog</b> EPS( Social Studies), Division GAD Coordinator <b>Analy L. Ocier</b> EPS ( Science) <b>Rosie A. Salupado</b> Division Coordinator <b>Paul John P. Arias</b> Planning Officer <b>Novem P. Sescon</b> HRMO <b>Rhysa Cyle C. Rosalejos, CPA</b> Accountant II
Secretariat and M & E Committee Head	<b>Josie D. Zamora</b> Division Coordinator

3. The tasks and functions of the members of the GFPS shall be part of their regular key result areas (KRAs), work plans and performance assessment indicators, and shall be given due consideration in the entire performance management system.
4. Capacity development programs shall be provided to GFPS members to enhance skills on gender sensitivity training, gender analysis, gender responsive planning and budgeting, gender audit and other updates on GAD related laws, policies and instruments.
5. For information and compliance.

  
EDILBERTO L. OPLENARIA  
Schools Division Superintendent