



Republic of the Philippines
Department of Education
Region X
DIVISION OF MALAYBALAY CITY
Corner Don Carlos and Guingona Sts.,
City of Malaybalay
Telefax # 088-813-2894 or 221-4597



MEMORANDUM

057
DepED MALAYBALAY CITY DIVISION
RELEASED
Date: 2/6/14 Time: 9:41 AM
RP

To: **JUTCHEL L. NAYRA**
Administrative Officer V

From: **Schools Division Superintendent**
This Division


Date: **February 5, 2014**

In view of my attendance to attend the **Cluster Meeting On The Rationalization Program Implementation in Cebu City**. You are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **February 12, 2014**.

Your designation will take effect on **February 6, 2014**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
OIC-Schools Division Superintendent