

Republic of the Philippines  
Department of Education  
**Region X**  
**DIVISION OF MALAYBALAY CITY**  
Corner Don Carlos and Guingona Sts.,  
City of Malaybalay  
Telefax # 088-813-2894 or 221-4597



**MEMORANDUM**

119  
DepEd MALAYBALAY CITY OFFICE  
RELEASED  
Date: 2/13/14 Time: 8:05 AM  
By: J. V. Arambulo

To: **Lou Ann J. Cultura**  
**Education Program Supervisor**

From: **Schools Division Superintendent**  
**This Division**

Date: **February 13, 2014**

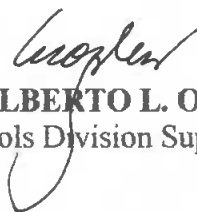
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In view of my attendance to attend the **Special Meeting On Senior High School (SHS) Preparations at RELC, Cagayan de Oro City**. You are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **February 13, 2014**.

Your designation will take effect on **February 13, 2014**.

For information, guidance and compliance.

  
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent