



Republic of the Philippines
Department of Education
Region X
DIVISION OF MALAYBALAY CITY
Corner Don Carlos and Guingona Sts.,
City of Malaybalay
Telefax # 088-813-2894 or 221-4597



MEMORANDUM

To: **JASMIN J. ADRIATICO**
Education Program Supervisor

From: **Schools Division Superintendent**
This Division

Date: **April 29, 2014**

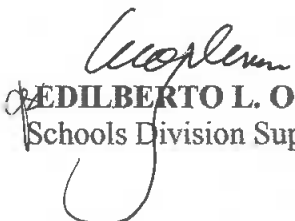
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DepEd-MALAYBALAY CITY DIVISION
RELEASED
Date: 4/30/14 Time: 8:36 AM
By: Anabelle

In view of my attendance to attend the **National Conference of Schools Division Superintendent on May 1-3, 2014 at Pasay, Manila** and the **2014 Palarong Pambansa on May 4-7, 2014 at Laguna City**, you are hereby designated as **Officer In-Charge, Office of the Schools Division Superintendent**.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **May 8, 2014**.

Your designation will take effect on **April 30, 2014**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent