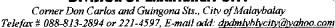


DEPARTMENT OF EDUCATION Region X- Northern Mindanao

DIVISION OF MALAYBALAY OITY





June 16, 2014

MEMORANDUM TO:

Promotional Staff

Public Schools District Supervisor

Elementary School Principals & School Heads

This Division

FROM

SUBJECT

EDILBERTO L. OPLENARIA

Schools Division Superintendent/

Selection and Ranking for Pool of Qualified Applicants for

Elementary School Principal II /

This is to inform the field that the Selection and Ranking for the Pool of Qualified Applicants for Elementary School Principal II with the following qualification below per Deped Order no.39.s. 2007.

Experience

Principal I for 1 year

Education

Bachelors of Elementary Education (BEEd) or Bachelor's

degree with 18 professional units in education

+ 6 units in management

Eligibility

R.A 1080

Training

40 hours relevant training

All qualified applicants shall submit the pertinent documents enumerated below:

- 1. Application letter
- 2. CSC form 212 (3 copies in black in hand written)
- 3. Transcript of records
- 4. Eligibility PRC Rating and license
- 5. Performance rating (2nd Semester SY 2012-2013, 1st and 2nd semester SY 2013-2014)
- 6. Service Records
- 7. Certificate of outstanding/meritorious accomplishment
- 8. Chairmanship of technical/planning committees
- 9. Authorship/publication
- 10. Certification of training attended for at least 3 days.

Applicants must reach a score of not less than 50% points to qualify for the reclassification

All documents submitted shall be duly authenticated by the Administrative Officer, Jutchel L. Nayra DPA. Deadline for submission of application is on or before June 27. 2014, interview schedule will be announced soon.

Reference:

Deped Order no. 39.s.2007