



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos and Guingona Sts., City of Malaybalay
Telefax # 088-813-2894 or 221-4597



MEMORANDUM

233
DepEd MALAYBALAY CITY DIVISION
RELEASED

Date: 7/21/14 Time: 8:36 AM
By: [Signature]

To: **RALPH T. QUIROG**
Governance Chief Designate/
Education Program Supervisor in Social Studies

From: **Schools Division Superintendent**
This Division

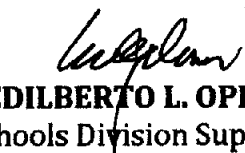
Date: **July 18, 2014**

In view of my attendance to the Superintendent Leadership Program on July 21-25, 2014 at Antipolo City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until July 25, 2014.

Your designation will take effect on July 21, 2014.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent