

DEPARTMENT OF EDUCATION

Region X - Northern Mindanao

DIVISION OF MALAYBALAY CITY



City of Malaybalay
Tel no. 813 - 2894; 221 - 4597

November 14, 2014

MEMORANDUM TO:

Education Program Supervisors/Coordinators Public Schools District Supervisors Elementary and Secondary School Heads This Division Jeped-MALAYBALAY CITY DIVISION
RELLASED
The: 11/13/14 Tigne: 41:35 Ph

FROM:

EDILBERTO L. OPLENARIA

Schools Division Superintendent

RE:

DIVISION LANDSCAPING AND AREA BEAUTIFICATION

Date:

November 10, 2014

As agreed during the Division Execom Meeting held at Veranda's Place, Casisang, Malaybalay City last November 10, 2014, Public Schools District Supervisors and Secondary School Heads is hereby informed of the assigned area to be landscaped and to beautify the surroundings of the newly constructed Malaybalay City Division Office at Casisang, Malaybalay City.

Division Personnel both teaching and Non-teaching are enjoined to make necessary assistance for the landscaping and beatification of their designated area.

It is expected that the districts and schools will start their landscaping and beautification on November 15 - 29, 2014.

Enclosed is the propose assignment of landscaping and beautification.

For compliance.

