## DEPARTMENT OF EDUCATION Region X-Northern Mindanao DIVISION OF MALAYBALAY CITY



Sayre Highway, Purok 6, Casisang, Malaybalay City

Email Address: depedmalaybalay@gmail.com:Official website: www.depedmalaybalay.net

October 1, 2015

DIVISION ADVISOR PDed MALAY BALAY CITY DIVISION

2015-10-023

RELEASED Date OCT 0,2 2015 Time: 11:12

TO

**Chief Education Supervisors** 

All staff, Curriculum Implementation Division

All staff, Schools Governanace and Operations Division

**Elementary and Secondary School Heads** 

**Section Heads and Staff** All other Concerned

- 1. Pursuant to herein Administrative Order No. 22, s. 2015 of the City Government of Malaybalay, this office hereby disseminates the designation of Hon. Roland F. Deticio, City Vice-Mayor as Officer-In-Charge of the Office of the City Mayor on October 1, 2015, contents of which is self-explanatory.
- 2. For information and guidance.

O L. OPLENARIA. CESO VI Division Superintendent

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Republic of the Philippines Province of Bukidnon CITY OF MALAYBALAY CM Recto Street Phone (088) 813 - 5643 Fax (088) 8132739



OFFICE OF THE CITY MAYOR.

Deped-MALAYBALAY CITY DIVISION
RECEIVED

ADMINISTRATIVE ORDER

Series of 2015

Pate: OCT 01 2015 Time: 10'-17

## DESIGNATING HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER -IN-CHARGE OF THE OFFICE OF THE CITY MAYOR

To ensure that office functions will continue and public service goes uninterrupted during my absence on October 1, 2015 until my return, I am designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge, to take over the duration of my absence. I hereby authorize Hon. Roland F. Deticio to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Annual and Supplemental Procurement Plans, Checks, Certifications, Authorizations, Request for APP and other ordinary matters that would ensure the smooth function of the office.

Upon my return, Hon. Roland F. Deticio shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government.

Done in the City of Malaybalay, Bukidnon, this 30th day of September 2015.

IGNACIO W. ZUBIRI
City Mayor