



January 6, 2015

DIVISION MEMORANDUM
No. 002 s., 2015


CY 2014 PERFORMANCE REVIEW AND EVALUATION

To: Education Program Supervisors/Coordinators
Public Schools District Supervisors/ District OIC
Elementary & Secondary School Heads
Division Unit Heads & Staff
This Division

1. Per mandate from DepEd, the Result-based Performance Management System (RPMS) as one of interventions that support the realization of the Vision and Mission will be implemented starting CY 2014. Scheduled discussion between the Rater and Ratee on the final rating will be on January 15, 16, 19 and 20, 2015 (a.m. 8:00-10:00, p.m.1:00-3:00) respectively.

Ratee	Rater	Venue	Time
School Heads Elementary	Public Schools District Supervisor/ OIC	District Office	January 15, 2015 a.m.
School Head Secondary	PSDS to be reviewed by the District Stewards	District Office	January 15, 2015 a.m.
EPS, Division Coordinator & PSDS/OIC	Curriculum Chief Designate	Division Office	January 16, 2015 a.m.
Chief EPS Designate, AO and Accountant	Schools Division Superintendent	Division Office	January 16, 2015 p.m.
Planning and Health	Governance and Operation Chief Designate	Division Office	January 19, 2015 a.m.
HR, Cashier, Supply Officer, Records , and General Services	Administrative Officer	Division Office	January 19, 2015 p.m.
Division Staff and Nurses	Unit Head	Division office	January 20, 2015 a.m.

2. All concerned personnel are enjoined to base assessment on evidence using the Individual Performance Commitment and Review Form (IPCRF).
3. A copy of the IPCRF shall be submitted to this Office Attention: **Ralph T. Quirog**, EPS Chief Designate in Governance and Operation not later than January 21, 2015.
4. Immediate dissemination of this Memorandum is desired.


EDILBERTO L. OPLENARIA
Schools Division Superintendent