



DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, Casisang, Malaybalay City



February 2, 2015

DIVISION MEMORANDUM

No. 045 s. 2015

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MALAYBALAY CITY DIVISION
RELEASED
Date: FEB 12 2015 Time: 1:40 PM
[Signature]

TO: Public Schools District Supervisors
Elementary and Secondary Public School Administrators (Non-Implementing Units)
Bookkeepers and Disbursing Officers (Non-Implementing Units)

SUBJECT: **MONITORING OF LIQUIDATION OF SCHOOL MOOE**

As part of the implementation of the Division Initiated Program “Pera ng Bayan, Bantayan”, the utilization and liquidation of School MOOE shall be closely monitored. The Status of School MOOE Liquidation shall be posted in the Bulletin Board located at the Division Office. Furthermore, the date of submission to be considered shall be the date of compliance of all required supporting documents in the liquidation of cash advance.

For information and guidance.

[Signature]
EDILBERTO L. OPLENARIA
Schools Division Superintendent