



Department of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

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Dep-MALAYBALAY CITY Division
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[Signature]

March 4, 2015

DIVISION MEMORANDUM
No. 053, s. 2015

**HALF-DAY ORIENTATION AND PLANNING ON ASSESSMENT
OF GRADE 9 TECHNOLOGY AND LIVELIHOOD EDUCATION PUBLIC SECONDARY
SCHOOL TEACHERS**

To: Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Public Secondary School Heads
This Division

1. In compliance to DepEd Order No. 45, s. 2014 entitled, *Guidelines on the Assessment of Grade 9 Technology and Livelihood Education (TLE) Public Secondary School Teachers* and DepEd-TESDA Joint Circular No. 1, s. 2014 (see enclosed), this Office will conduct a half-day orientation and planning to all public secondary school teachers teaching Grade 9 Technology and Livelihood Education (TLE) subjects on March 11, 2015, 9:00 a.m at Casisang Central School, Casisang, Malaybalay City.
2. In line with this, Public Secondary School Heads are hereby directed to arrange classes of teachers attending the assessment to ensure that classroom instructions will not be disrupted.
3. Transportation of participants and other incidental expenses are chargeable against local or school funds except MOOE subject to the usual accounting and auditing policies, rules and regulations
4. Immediate dissemination of and strict compliance with this Memorandum is directed.

[Signature]
EDILBERTO L. OPLENARIA
Schools Division Superintendent

Encls:
As stated



Republic of the Philippines
DEPARTMENT OF EDUCATION
DepED Complex, Meralco Avenue, Pasig City

DepED ORDER

No. s. 2014

GUIDELINES ON THE ASSESSMENT OF GRADE 9 TECHNOLOGY AND LIVELIHOOD EDUCATION (TLE) PUBLIC SECONDARY SCHOOL TEACHERS

To: Regional Directors
Schools Division/City Superintendents
Heads, Public Secondary Schools

1. For the information and guidance of all concerned, enclosed is a copy of Joint Circular No. 1 s. 2014 entitled, *Assessment of DepED Technology and Livelihood Education (TLE) Grade 9 Public Secondary School Teachers* approved by the Technical Education and Skills Development Authority (TESDA) and the Department of Education (DepED), which is self-explanatory.
2. The Joint Circular aims to provide TLE teachers with an additional credential that will certify their competence to teach a technical-vocational course and be assessed by the end of year 2014.
3. DepED Central Office shall provide each teacher meal allowance of FOUR HUNDRED FIFTY PESOS (P450.00) on the day of assessment. The said funds for the purpose have been downloaded to the region.
4. The TLE Regional Supervisors shall be responsible for the assessment and certification process.
5. The following process shall be observed:
 - 5.1 Teachers going for assessment shall be provided with a Travel Authority duly signed by the School Head;
 - 5.2 In return, a teacher shall attach a Certificate of Appearance from the Assessment Center (AC) to support his/her claim for the meal allowance;
 - 5.3 The AC shall present to the Regional Office a Statement of Account equivalent to the number of teachers who were assessed by that Center.
 - 5.4 The AC shall attach the teachers' certificates to the Statement of Account.
 - 5.5 The Regional Director through the Supervisor shall manage the fund for the assessment of TLE teachers.

- 5.6 In case a teacher only receives a Certificate of Competency (COC), s/he will go back for assessment of the other competencies. However, s/he will have to pay for the assessment fee on his own.
 - 5.7 All TLE teachers shall be assessed and certified by the end of 2014.
6. The region will submit a report on the list of names per school/division/region of assessed Grade 9 TLE teachers per specialization including its TESDA Assessment Center.¹ This shall be submitted to the Bureau of Secondary Education, Curriculum Development Division (Attn: Ms. Cristeta M. Arcos).
7. Immediate dissemination and strict compliance with this Order is directed.

BR. ARMIN A. LUISTRO FSC
Secretary



Republic of the Philippines
DEPARTMENT OF EDUCATION
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

JOINT CIRCULAR No. 1 s. 2014
September 9, 2014

TO : DepED and TESDA Regional Directors
TESDA Provincial Directors
Schools Division Superintendents
All Public Secondary School Heads

SUBJECT: **Assessment of DepED Technology and Livelihood Education (TLE) Grade 9 Public Secondary School Teachers**

In line with the goal of the K to 12 Basic Education Program (BEP) to produce graduates who are ready for higher education, middle level skills development, employment and entrepreneurship, the Department of Education (DepED) and Technical Education and Skills Development Authority (TESDA) hereby issue a joint circular to hold the Assessment of Grade 9 TLE Teachers. All TESDA Regional Offices (ROs) are hereby instructed to facilitate the assessment of the DepED teachers through DepED Regional Offices (ROs) and Division Offices (Dos).

I. **Rationale**

Section 13.2 of the Implementing Rules and Regulations of the Enhanced Basic Education Act of 2013 provides that teachers who will teach specialized subject in the secondary education shall possess the necessary certification issued by TESDA.

The provision in TESDA Circular No. 09, series of 2014, *Implementing Guidelines on the Conduct of the 2014 National Competency Assessment and Certification (NATCAC)*; states that one of the target clients for NATCAC is the Department of Education public school teachers.

TESDA is committed to assist the Department of Education in the assessment of its Technology and Livelihood Education (TLE) Grade 9 teachers, including the implementation of mandatory assessment of students under the K to 12 BEP. All TESDA Regional Offices are hereby instructed to facilitate the assessment of the DepEd teachers through DepED ROs and DepED DOs under the NATCAC program.

II. Purpose

To provide TLE teachers with an additional credential that will certify their competence to teach a technical-vocational course and be assessed by the end of year 2014.

III. Coverage

This Circular covers the region and division offices and public secondary schools of DepEd and regional and provincial offices of TESDA.

IV. Guidelines


The following arrangements on the assessment of Grade 9 TLE teachers shall be followed:


1. By the end of December 2014, the TESDA and DepEd ROs shall ensure that all TLE teachers handling Grade 9 must have been assessed and certified.
2. The DepEd ROs shall coordinate with the TESDA ROs regarding the schedule of the TLE teachers. (Attached herewith are the lists of teachers, by qualification, by province).
3. The TESDA Regional and Provincial Offices (POs) shall coordinate the schedule of assessment in TESDA-accredited assessment centers and venues. The schedule of the NATCAC for the DepEd teachers shall be extended until 30 November 2014.
4. The DepEd Central Office (CO) shall subsidize the cost of assessment at P550.00 per teacher regardless of the qualification. The P550 subsidy shall include the P50.00 certification fee (cost of the National Certificate and/or Certificate of Competency). The corresponding amount shall be downloaded by the DepEd CO to the DepEd (ROs). However, for qualifications costing more than P550.00, the balance, maximum of P500.00 shall be shouldered by TESDA RO chargeable against the NATCAC budget.
5. The TESDA-Accredited Assessment Center (AAC) shall submit to the TESDA – PO a Statement of Account equivalent to the number of teachers who were assessed by the Center.
6. The TESDA-PO shall submit to the TESDA–RO the statement of account together with the National Certificates of successful teachers who were found competent during the assessment.
7. The TESDA–RO shall forward the Statement of Account, including the Certificates to the DepEd (RO) for payment.

8. In case a teacher does not achieve competence in all the units of competency that comprises a qualification or he/she demonstrated competence only in some units of competency, the said teacher will shoulder the cost for re-assessment.
9. The TESDA and the DepEd ROs shall ensure that all TLE teachers must have been assessed by the end of 2014.
10. DepED and TESDA shall issue more detailed guidelines to operationalize these arrangements.

V. Effectivity

This Circular shall take effect immediately.


EMMANUEL JOE J. VILLANUEVA
Director General, TESDA


BR. ARMIN A. LUISTRO FSC
Secretary, DepED