



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY



Purok 6, Casisang, Malaybalay City

Telefax # 088-81-2894, E-mail add: depedmlyblycity@yahoo.com

DIVISION MEMORANDUM

No. 093 s. 2015

March 31, 2015

002
ed-MALAYBALAY CITY DIVISION

RELEASED

re: APR 01 2015 Time: 9:10
MAY 12 2015

RANKING OF TEACHER TRANSFEREES

TO : Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. The field is hereby informed that teachers who wish to apply for transfer of teaching assignment in this division shall submit pertinent documents starting April 6, 2015 to April 17, 2015.
2. Furthermore, the documents for the elementary teachers will be submitted to the District office where the school applied is located and to the preferred secondary school for the secondary teacher - transferees.
3. The documents to be submitted are the following:
 - 3.1 Performance Rating for the last three (3) years
 - 3.2 Experience of at least three (3) years
 - 3.3 Seminars/Trainings
 - 3.4 Awards/Recognitions
 - 3.5 Highest Educational Qualification
 - 3.6 Innovations/Research
 - 3.7 Chairmanship
 - 3.8 ICT literate/Specialized Skills
4. For wide dissemination and compliance.


EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

TO BE POSTED IN THE WEBSITE