



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, City of Malaybalay
E-mail add: dpdmlyblycity@yahoo.com
Website: <http://www.depedmalaybalay.net>



April 28, 2015

DIVISION MEMORANDUM
NO. 138 S. 2015

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ed-MALAYBALAY CITY DIVISION
RELEASED
re: APR 28 2015 time: 1:40
[Signature]

**DISSEMINATION OF DEPED MEMORANDUM NO. 40, S. 2015
(Clean, Green and Eco-Friendly 2015 Palarong Pambansa)**

TO: Chief Education Supervisors, Curriculum and Governance
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialists
Education Program Specialists
Division Coordinators and Unit Heads
Public Elementary and Secondary School Heads
This Division

1. For the information and guidance of all concerned, attached is a DepEd Memorandum No. 41, s. 2015 re: "**Clean, Green and Eco-Friendly 2015 Palarong Pambansa**" the content of which is self-explanatory
2. Immediate dissemination of this Memorandum is highly enjoined.

[Signature]
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

Attached:
DepEd Memorandum No. 40, s. 2015



Republic of the Philippines
Department of Education

23 APR 2015

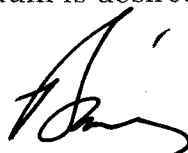
DepEd MEMORANDUM
No. **40**, s. 2015

CLEAN, GREEN AND ECO-FRIENDLY 2015 PALARONG PAMBANSA

To : Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Secretary, ARMM
Regional Directors
Schools Division Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. Pursuant to Executive Order (EO) No. 26 dated February 24, 2011 entitled *Declaring the Implementation of the National Greening Program as a Government Priority* and DepEd Order No. 5, s. 2014 entitled *Implementing Guidelines on the Integration of Gulayan Sa Paaralan, Solid Waste Management and Tree Planting under the National Greening Program*, the Department of Education (DepEd) issues the Implementing Guidelines for the **Clean, Green and Eco-Friendly 2015 Palarong Pambansa** found in Enclosure No. 1.
2. All participants, athletes, members of the executive, working, technical and other related committees are enjoined to adhere to the clean, green and eco-friendly measures by:
 - a. bringing their own plates and kitchen utensils instead of using styrofoam and other plastic materials; and
 - b. practicing the proper waste segregation, collection, transport, storage and disposal of solid wastes during the whole duration of the *Palaro*.
3. As an incentive to the delegations for adhering to this directive, the *Palaro* Executive Committee is giving four recognition awards, to wit:
 - a. Most Disciplined Delegation;
 - b. Most Organized Delegation;
 - c. Best Billeting School; and
 - d. Cleanest, Greenest and Eco-Friendliest Delegation.
4. An evaluation team composed of members from the Central Office shall inspect the different billeting areas at random during the week-long *Palaro*. All designated clean and green coordinators are requested to be present during the inspection of the billeting areas.

5. Enclosure No. 2 consists of the following forms for rating:
- a. CG Form No. 1 – Rating Form for Most Disciplined Delegation;
 - b. CG Form No. 2 – Rating Form for the Most Organized Delegation;
 - c. CG Form No. 3 – Rating Form for the Best Billeting School;
 - d. CG Form No. 4 – Rating Form for the Cleanest, Greenest and Eco-Friendliest Delegation;
 - e. CG Form No. 4A – Rating Form for Tree Planting Report; and
 - f. CG Form No. 5 – School Baseline Report
6. As a highlight of the clean and green activities, each region shall be required to plant native trees (minimum of 30 trees) within their billeting school premises or in the community (if there is no available space in the school) to be led by the regional director together with sports and school officials.
7. Tree planting may be done upon arrival in the billeting school until the *Palaro* proper. Planting materials shall be provided by the Provincial Environment and Natural Resources Office (PENRO).
8. A report on the tree planting activity using the template in Enclosure No. 2, Clean and Green (CG) Form No. 4-A, shall be submitted to the Clean, Green and Eco-Friendly Committee before noon of **May 8, 2015**.
9. Immediate dissemination of this Memorandum is desired.



BR. ARMIN A. LUISTRO FSC
Secretary

Encls.:

As stated

References:

DepEd Order: (No. 5, s. 2014)

DepEd Memorandum: Nos. 97, s. 2011; 65, s. 2012; 4 and 61, s. 2013;
18 and 44, s. 2014

To be indicated in the Perpetual Index
under the following subjects:

ATHLETICS
CONTESTS
PROGRAMS
RULES AND REGULATIONS

**IMPLEMENTING GUIDELINES FOR THE CLEAN, GREEN AND ECO-FRIENDLY
2015 PALARONG PAMBANSA**

1. Background/Rationale:

The clean, green and eco-friendly policy was first implemented during the 2011 Palarong Pambansa on May 8-14, 2011 in Dapitan City. This is in line with the commitment of the Department of Education (DepEd) to implement the National Greening Program (NGP) in all schools and offices pursuant to the EO No. 26, "Declaring the Implementation of the National Greening Program as a government priority." As a manifestation of DepEd's continued support to EO 26, the department hereby issues Order No. 5, s. 2014, *"Implementing Guidelines on the Integration of Gulayan Sa Paaralan, Solid Waste Management and Tree Planting under the National Greening Program."*

Due to the positive results in terms of maintaining cleanliness and orderliness in billeting areas, the clean, green and eco-friendly policy has been integrated yearly in the Palaro and enhanced by integrating an incentive system by giving recognition to delegations who have shown exemplary performance in preserving the environment during the national sports event.

This year's activity will be implemented in coordination with the Provincial Government of Davao del Norte as host of the Palarong Pambansa 2015. It may be mentioned that all LGUs are mandated to comply with the provisions stipulated in R.A. 9003, Solid Waste Management Act 2000.

It is in this context that the DepEd and the Local Government Unit (LGU) are joining hands to make the Palarong Pambansa a fertile avenue for promoting physical fitness and wellness and inculcating values on discipline, teamwork and care for the environment.

2. Objectives:

- 2.1. To promote environmental preservation and conservation through the 3R principles (reduce, re-use and recycle) among the athletes, coaches, trainers and other officials by the respective delegations;
- 2.2. To encourage cooperation and self-regulation and instill among the pupils and students the values of discipline, responsibility and environmental consciousness; and
- 2.3. To recognize delegations who have shown outstanding performance in implementing a clean, green and eco-friendly palaro.

3. Mechanics of Implementation

- 3.1. **Coverage** – the clean, green and eco-friendly measures shall be observed primarily in billeting areas of all delegations and main playing venues.

- 3.2. **Areas to be visited**

- 3.2.1. Sleeping quarters
- 3.2.2. Kitchen
- 3.2.3. Dining hall
- 3.2.4. Storage room
- 3.2.5. Comfort room/shower room
- 3.2.6. Waste disposal/Material Recovery Facility (MRF)
- 3.2.7. Drainage system
- 3.2.8. Over-all surroundings

3.3. Billeting schools inspection

- 3.3.1. Billeting areas shall be inspected at random
- 3.3.2. Inspection shall start from Day 1 (Sunday) after the opening ceremony until noontime of Day 6 (Friday) to give time for the committee to consolidate and deliberate on the results.
- 3.3.3. Inspection by the evaluation team shall be done only once. No re-visits shall be conducted.
- 3.3.4. Designated clean and green (CG) coordinators shall be requested to accompany the evaluation team during the rounds of the facilities together with the school head.
- 3.3.5. A post inspection conference with the CG coordinator and principal shall be conducted by the team before leaving the school.

3.4. Categories

- 3.4.1. Most Disciplined Delegation – this category shall be given to the delegation who has shown good attitude/behavior, orderliness and punctuality during the Opening of Palaro (See Enclosure No. 2, CG Form 1)

3.4.1.1. Criteria:

1. Attitude/Behavior of athletes and officials	30%
2. Orderliness	25%
3. Punctuality	25%
4. Attendance	20%
Total	100%

- 3.4.2. Most Organized Delegation – this award shall look into the organization/cleanliness/orderliness of sleeping quarters, kitchen, storage rooms, dining area, and the over-all surroundings. (See Enclosure No. 2, CG Form 2)

3.4.2.2. Criteria:

1. Organization	20%
2. Facilities	60%
a. Sleeping quarters	10%
b. Kitchen	10%
c. Dining Hall	10%
d. Storage room	10%
e. Comfort rooms	10%
f. Clinic	10%
3. Environmental Promotion	20%
a. Waste disposal	10%
b. Drainage system	5%
c. Over-all surroundings	5%
Total	100%

3.4.3. Best Billeting School – The best billeting school shall be chosen based on the following:

3.4.3.1. Improvements on the facilities undertaken by the school. A baseline report on the original condition of the school facilities prior to the Palaro shall be submitted by the school head to the CG Committee prior to the visit for validation purposes.

3.4.3.2. Support of Local Government Officials to the school

3.4.3.3. Support provided by the school officials and host division, if any. (Details of the criteria is found in Enclosure No. 2, CG Form 3)

3.4.3.3.1. Criteria:

1. Accommodation	20%
2. Facilities	60%
a. Sleeping quarters	10%
b. Kitchen	10%
c. Dining Hall	10%
d. Storage room	10%
e. Comfort rooms	10%
f. Clinic	10%
3. Environmental Promotion	20%
a. Waste disposal	10%
b. Drainage system	5%
c. Over-all surroundings	5%
Total	100%

3.4.4. Cleanest, Greenest and Eco-friendliest Delegation – this is the major award to be given to the delegation who has shown exemplary performance in implementing the clean and green policies and has instituted innovative strategies to make the surroundings of the billeting area clean, green, safe and eco-friendly (See Enclosure No. 2, CG Form 4)

3.4.4.1. Criteria:

1. Accommodation	20%
2. Facilities	50%
a. Sleeping quarters	10%
b. Kitchen	10%
c. Dining Hall	10%
d. Storage room	5%
e. Comfort rooms	5%
f. Clinic	10%
3. Environmental Promotion	20%
a. Waste disposal	10%
b. Drainage system	10%
4. Tree Planting Activity	10%
Total	100%

3.5. Tree Planting

- 3.5.1. Tree planting is one of the criteria for cleanest, greenest and eco-friendliest delegation.
- 3.5.2. Each region shall be required to plant a minimum of 30 trees (native trees) within the billeting school premises. In the event that the school has no enough space for planting trees, the CG coordinator together with the principal shall coordinate with the Municipal Environment and Natural Resources Office (MENRO) for the identification of a planting site in the community.
- 3.5.3. The CG committee shall coordinate with the Regional and Provincial Environment and Natural Resources Officers (PENRO) for the provision of planting materials.
- 3.5.4. Each delegation may conduct their tree planting activity upon arrival in the billeting school until the palaro proper.
- 3.5.5. The CG coordinator of each delegation shall submit a report to the CG committee using the prescribed template (Enclosure No. 2, CG Form 4). Pictorials may be included in the report.

3.5.5.1. Tree Planting Report:

Region: _____

Date conducted: _____

Number & Type of Trees Planted	Location	Name of Officials Involved	NGOs & GOs Involved

Prepared by:

Noted:

CG Coordinator

Regional Director

3.6. Involvement of the LGUs

The clean and green palaro shall be undertaken in partnership with the Provincial Government of Davao del Norte through their Provincial Environment and Natural Resources Office (PENRO).

The local government of Davao del Norte shall designate 2-3 officials as members of the Clean and Green Committee.

3.7. Composition of the Clean and Green Evaluation Committee

DepEd		LGU	
1.	Dr. ELLA CECILIA G. NALIPONGUIT - Chair	1.	} To be identified by the Local Government of Davao del Norte
2.	Dr. JUAN R. ARAOJO, JR. – Co-Chair	2.	
3.	Mr. FERDINAND M. NUÑEZ	3.	
4.	Mr. BENITO A. ETRATA		
5.	Ms. ALMA D. APANAY		
6.	Ms. ELIZABETH G. BERMOY		
Secretariat:			
1.	Ms. SHIRLEY T. LAUREL		
2.	Mr. RONNIE AMOYO		

3.8. Awarding of Winners

Winners shall be awarded during the Closing Ceremony of the 2015 Palarong Pambansa.

Prepared by:

Clean and Green Evaluation Committee

2015 PALARONG PAMBANSA

MOST DISCIPLINED DELEGATION

	Points	I	II	III	IV-A	IV-B	V	VI	VII	VIII	IX	X	XI	XII	XIII	ARMM	NCR	CAR
1. ATTITUDE/ BEHAVIOR OF ATHLETES & OFFICIALS	30%																	
2. ORDERLINESS	25%																	
3. PUNCTUALITY	25%																	
4. ATTENDANCE	20%																	
TOTAL	100%																	

Signature over printed name
Judge

➤ Clean and pleasant space	2.5																			
III. Environmental Promotion	20%																			
1. Waste Disposal	10%																			
➤ Waste segregation (Biodegradable and non-biodegradable)	5.0																			
➤ No "use of plastics/styrofoams" policy	2.5																			
➤ Properly labeled garbage bins (plastics, cans, papers, glasses and food leftovers)	2.5																			
2. Drainage System	5%																			
➤ No stagnant water	2.5																			
➤ Well constructed	2.5																			
3. Over-all surroundings	5%																			
➤ Clean and orderly	2.5																			
➤ Absence of eyesore	2.5																			
TOTAL	100%																			

Signature over printed name
Judge

III. Environmental Promotion									
1. Waste Disposal									
➤ Waste segregation (Biodegradable and non-biodegradable)									
➤ No "use of plastics/styrofoams" policy									
➤ Properly labeled garbage bins (plastics, cans, papers, glasses and food leftovers)									
2. Drainage System									
➤ No stagnant water									
➤ Well constructed									
3. Over-all surroundings									
➤ Clean and orderly									
➤ Absence of eyesore									
TOTAL									

Signature over printed name
Judge

➤ Properly labeled garbage bins (plastics, cans, papers, glasses and food leftovers)	2.5																			
2. Drainage System	10%																			
➤ No stagnant water	5.0																			
➤ Well constructed	5.0																			
3. Tree Planting Activity	10%																			
TOTAL	100%																			

Signature over printed name
Judge

2015 PALARONG PAMBANSA

TREE PLANTING REPORT

Region: _____

Date conducted: _____

NO. & TYPE OF TREES PLANTED	LOCATION	NAME OF OFFICIALS INVOLVED	NGOS/GOs INVOLVED

Prepared by:

CG Coordinator

Noted:

Regional Director

2015 PALARONG PAMBANSA

SCHOOL BASELINE REPORT

Note:

This form shall be filled out by the school principal as requested by the delegation clean and green coordinator upon arrival at the designated billeting school. Duly accomplished forms shall be submitted to the clean and green committee before the opening of the Palaro.

Name of School:

Category Urban Rural

Address:

Name of principal:

Total no. of teaching & non-teaching personnel:

Total no. of students:

I. FACILITIES:

1. Sleeping quarters

- a) No. of rooms _____
 b) No. of folding beds _____ mattresses _____ mats _____
 c) No. of rooms with door and window screen _____

2. Comfort room

- a) Number : _____ Male _____ Female

3. Shower room

- a) Number : _____ Male _____ Female

4. Handwashing facilities

Total number : _____

5. Clinic

Available equipment:

- Medicine cabinet
- Stool
- Examination bed
- Water supply
- Toilet
- Reception table & chairs
- Filing cabinet
- Weighing scale

6. Stockroom for foods and vegetables

- a) Properly labelled
 - Cans
 - Vegetables
 - Meat & fish

II. ENVIRONMENTAL PROMOTION

1. Waste Disposal

a) With Material Recovery Facility (MRF) Yes No

b) With trashbins - Number _____

2. Drainage System

a) Stagnant water Yes No

b) Problem areas

Please specify:

c) Water Storage System
_____ of their own initiative
_____ provided by the schools

Submitted by:

Principal

Noted by:

CG Coordinator