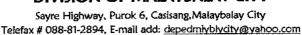


## Republic of the Philippines Department of Education Region X – Northern Mindanao







(657 June 22, 2015 amed-MALAYZALAY CITY DIVIL

KELEASED

**DIVISION MEMORANDUM** 

No. 204

s. 2015

71me: (1):00 6-24-15

: Chief Education Supervisor & Staff, Curriculum Implementation Division TO Chief Education Supervisor & Staff, Schools Governance & Operations Division **Public Schools District Supervisors** School Heads (Elem. & Secondary) Section/Unit Heads and Staff All Others Concerned

FROM: EDILBERTO L. OPLENARIA, CESO VI

Schools Division Superintendent

## : SELECTION AND RANKING FOR POOL OF QUALIFIED APPLICANTS FOR SECONDARY SCHOOL PRINCIPAL IV POSITION

1. This is to inform the field that the Selection and Ranking for Pool of Qualified Applicants for Secondary School Principal IV Position is now open to all qualified applicants/candidates. Interested applicants should meet the herein qualification standards as embodied in DepED Order No. 42, s. 2007, DepED Order No. 39, s. 2007 and DepED Order No. 66, s. 2007 to wit:

Position	Education	Experience	Training	Eligibility
Secondary School Principal IV	Bachelor's degree in Secondary Education; Bachelor's Degree with 18 Professional Education Units + 6 units in Management	3 years as Principal	40 hours of relevant training	RA1080 (Teacher)

- 2. Qualified applicants are required to submit their letter of intent together with the support documents as enumerated below:
  - CSC Form 212 (3 copies in black and in handwritten);
  - Transcript of Records;
  - Eligibility PRC Rating and unexpired License;
  - Performance Rating for the last three (3) rating periods; 1st and 2nd Semester SY 2014-2015; 1st and 2nd Semester SY 2013-2014;
  - Updated Service Records;
  - Certificate/s of Outstanding/Meritorious Accomplishment;



## Republic of the Philippines Department of Education Region X – Northern Mindanao DIVISION OF MALAYBALAY CITY



Sayre Highway, Purok 6, Casisang, Malaybalay City Telefax # 088-81-2894, E-mail add: <u>depedmiyblycity@yahoo.com</u>

- Outstanding Employee Award;
- Innovations (Conceptualized an innovative work plan and properly documented and approved by immediate chief and attested by authorized regional/division official;
- o Research and Development Projects;
- o Publication/Authorship;
- Consultancy/Resource Speakership;
- o Education and Training
- o Certificates of trainings attended not credited during the last promotion;
- o Chairmanship/Co-chairmanship of a technical / planning committee.
- 3. All documents submitted shall be duly authenticated by the Administrative Officer IV-Records, Florabelle R. Porras. Deadline for submission of application is on or before June 30, 2015. For inquiry, please see Guia Ma. G. Gamutin Personnel Unit.
- 4. The schedule of screening and interview will be announced later.
- 5. Immediate and wide dissemination of this memorandum is desired.

Copy furnished:
Records Unit
Personnel Unit

TO BE POSTED ON THE WEBSITE