

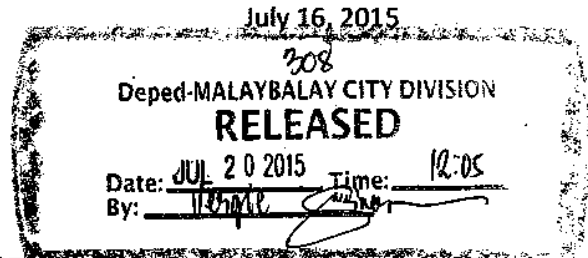


DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Purok 6, Casisang, Malaybalay City

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DIVISION MEMORANDUM
NO. 240 S. 2015



TEACHER'S ENHANCEMENT SEMINAR FOR TRANSFORMATION (TEST)

TO: Chief Education Supervisors and Staff of Schools Governance and Operation Division
Chief Education Supervisors and Staff of Curriculum and Implementation Division
Section/Unit Heads
Public Schools District Supervisors
Public Elementary and Secondary School Heads
This Division


1. This Office through the Human Resource Development and the Schools Division Office shall conduct a three-day **Teacher's Enhancement Seminar for Transformation** on July 22-24, 2015 at Loiza's Pavilion, Casisang , Malaybalay City.

2. The following are the objectives of the seminar:
- Develop thorough understanding on the pertinent provisions embodied in statutes, Executive Orders and Presidential Decrees;
 - Enhance knowledge on the implementing rules and regulations on RA 4670, RA 6713, RA 9262, RA 9155, RA 8972, and RA 7041;
 - Learn the important provisions stipulated in the various administrative issuances of the Civil Service Commission, Department of Education, and Department of Budget and Management; and,
 - Learn relevant decisions.

3. The participants of this seminar are as follows:

Office	No. of Participants
Office of the SDS	- 1
Schools Governance and Operations Division	- 4
Curriculum Implementation Division	- 3
Public Schools District Supervisors	- 6
School Heads (Elementary and Secondary)	- 52
Section/Unit Heads	- 4

4. The participants are expected to be in the venue on July 22, 2015 at 7:30 in the morning.
5. A registration fee of Two Thousand Five Hundred Pesos (PhP2,500.00) shall be collected from each participant to cover TEST Manual, training materials, accommodation of speakers, 3 meals and 6 snacks.
6. Expenses incurred in this travel are chargeable against school MOOE/local funds subject to the usual accounting and auditing policies, rules and regulations.
7. The seminar matrix and list of participants are reflected in Enclosure No. 1,2.a and 2.b.
8. Immediate dissemination of this memorandum is highly desired.


EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

Copy furnished:
Records Section
To be posted in the website.

Enclosure No. 1.

MATRIX

TEACHER'S ENHANCEMENT SEMINAR FOR TRANSFORMATION (TEST)

Day 1:

Time	Activity/Topic	In-Charge / Facilitators
7:30 AM-8:00 AM	Registration of participants	Keziah Fatima Melendez Admin. Aide VI, Personnel Unit
8:30 AM-9:00 AM	Opening Program	Program Committee
	Invocation	
	National Anthem	
	Kanak Ha Banuwa	
	Division Hymn	Lorenzo O. Capacio, Ed.D. Chief ES, SGOD
	Welcome Remarks	
	Acknowledgement of Participants and Statement of Objectives	
Message	Edilberto L. Oplenaria, CESO VI Schools Division Superintendent	
Energizer	Program Committee	
9:00 AM-12:00 N	Training Proper Part I. Pertinent Laws- Statutes	CSC Resource Speaker
12:00 N-1:00 PM	NOON BREAK	
1:00 PM-2:00 PM	(continuation) Part I. Pertinent Laws- Statutes	CSC Resource Speaker
	Energizer	Program Committee
2:00 PM-5:00 PM	Part I. Pertinent Laws- Executive Orders and Presidential Decrees	CSC Resource Speaker

Day 2:

Time1	Activity/Topic	In-Charge / Facilitators
8:00 AM-8:30 AM	MOL :	
	Invocation	Program Committee
	Roll Call of Participants	Keziah Fatima T. Melendez Admin. Aide VI, Personnel Unit
	Recapitulation	CSC Resource Speaker
	Energizer	Program Committee
8:30 AM-12:00 N	Training Proper Part II. Implementing Rules and Regulations	CSC Resource Speaker
12:00 N-1:00 PM	NOON BREAK	
1:00 PM-2:00 PM	Part III-Administrative Issuances- Civil Service	CSC Resource Speaker


2:00 PM-3:00 PM	Commission Part III-Administrative Issuances- Department of Education	CSC Resource Speaker
3:00 PM-5:00 PM	Energizer Part III-Administrative Issuances- Department of Budget and Management	Program Committee CSC Resource Speaker

Day 3:

Time1	Activity/Topic	In-Charge / Facilitators
8:00 AM-8:30 AM	MOL :	
	Invocation	Program Committee
	Roll Call of Participants	Keziah Fatima Melendez
		Admin. Aide VI, Personnel Unit
	Recapitulation	CSC Resource Speaker
	Energizer	Program Committee
8:30 AM-12:00 N	Part III- Other Administrative Issuances	CSC Resource Speaker
12:00 N-1:00 PM	NOON BREAK	
1:00 PM-4:00 PM	Part IV- Relevant Decisions	CSC Resource Speaker
4:00 PM-5:00 PM	Closing Ceremony	
	Opening Remarks	Lorenzo O. Capacio, Ed.D. Chief ES, SGOD
	Awarding of Certificates	Ellen N. Delante, Ed.D. SEPS
		Guia Ma. G. Gamutin Admin. Officer IV-Personnel
	Challenge	Edilberto L. Oplenaria, CESO VI Schools Division Superintendent
	Closing Remarks	Ralph T. Quirog Chief ES, CID

Prepared by:


FERDINAND V. MORTERA
SEPS-HRD


GUIA MA. G. GAMUTIN
AO IV - Personnel

Enclosure No. 2.a.

LIST OF PARTICIPANTS FOR TEACHER ENHANCEMENT SEMINAR FOR TRANSFORMATION (TEST)		
SCHOOL	SCHOOL HEAD	POSITION
Kalasangay Central School	Benjamin M. Buhawe	PII
Kapitan Angel ES	Mary Fe C. Gumayao	PI
Dalwangan ES	Anastacio M. Ma	PI
Patpat ES	Zelda T. Arceno	PI
Kalasangay NHS	Wilfredo Balmocena	HT III
Distict I	Jocy G. Molina	PSDS
Sumpong Central School	Alberto V. Berondo	PI
Can-ayan IS	Sonny M. Rojas	PI
Tintinaan ES	Marylan G.Tandog	HTI
District II	Jesus V. MURing	PSDS
Bukidnon National High School	Florena V, Tenorio	MT I
BNHS-Annex Dalwangan	Roel Tilanduca	HTII
BNHS-Annex Imbayao	Flaviano Alas, Jr.	TII
Imbayao ES	Juan B. Bacang	HTI
District III	<i>Romil T. Jaboner</i>	<i>PSDS</i>
Malaybalay City Central School	Liza G. Balintongog	PII
BCT ES	Abel P. Galler	HTI
Casisang National High School	Mytelle B. Izrael	OIC
Barangay 9 ES	Cosjulita K. Olarte	PI
Casisang Central School	Coslita K. Muring	PII
Airport Village ES	Fermin R. Rojas	PI
Natid-asan ES	Severina A. Gamot	HTI
San Jose ES	Bemie M. Abugan	HTI
Panamucan ES	Victor F. Maestrado	HTI
Malaybalay City National HS	Eison Dahilog	HT II
District VI	Ma. Antonietta S. Reburiano	PSDS
Aglayan Central School	Leny G. Arna	PI
Malaybalay City Science HS	John Rarogal	PI
Cabangahan ES	Genevieve P. Perino	PI
Magsaysay ES	Sharon Mae A. Bongocan	PI
Bendolan ES	Cynthia T.Berial	HTI
Laguitas ES	Maria Ella S. Rabino	PI
District VII	<i>Noel A. Tan Nery</i>	<i>PSDS</i>

Enclosure No. 2.b

Bangcud Central School	Narita T. Padua	PI
Bangcud National HS	Amparo Bautista	PII
Simaya ES	Servillano B. Balicanta	HTIII
Dapulan ES	Armand Anthony S. Valde	PI
Macote ES	Ricky S. Barcena	PI
District VIII	Carlos G. Rara	PSDS
Linabo Central School	Teofilo L. Ontoy, Jr.	PI
Sawaga ES	Renato R. Reyes	PI
San Roque ES	Lemuel T. Portillas	HTI
San Martin ES	Naomi T. Francisco	PI
SMAIHS - Apo Macote Annex	Vicente San Miguel	OIC
Managok Central Schol	Virgilin R. Pizarro	PII
Managok National High School	Paul O. Orong	PII
Lalawan Annex	Gemma A. Maramba	OIC
Miglamín Annex	Marites Melendez	OIC
Dumayas ES	Rosalinda G. Puno	HTIII
Matangpatang ES	Artemio O. Saliga	HTI
Lunokan ES	Evelyn E. Salem	HTIII
Zamboanguita Central School	Manny B. Pimentel	PII
St. Peter ES	Amor Celeste P. Rojas	PI
Silae ES	Demie J. Pabillaran	PI
Silae National HS	Rogelio M. Minoza	HTIII
Caburacanan ES	Manny B. Pimentel	PII
Mapulo ES	Raquel S. Ombayan	HT i
Busdi IS	Everold C. Berial	PI

Edilberto L. Oplenaria, Cesó VI, SDS
 Jutchel L. Nayra, DPA, Administrative Officer V
 Atty. Ophelia Rubio Zamora, Legal Office
 Keziah Fatima TN. Melendez, Administrative Aide VI
 Florabelle R. Porras, Administrative Officer IV
 Ralph T. Quirog, Chief Education Dupervisor-CID

Jasmine J. Adriatico, EPS
 Novem A. Siscon, PO III
 Rosalio P. Arangco, SEPS-Planning
 Angelina A. Cacharo, EPS II
 Rachel R. Valde, EPS
 Anañ L. Ocier, EPS