

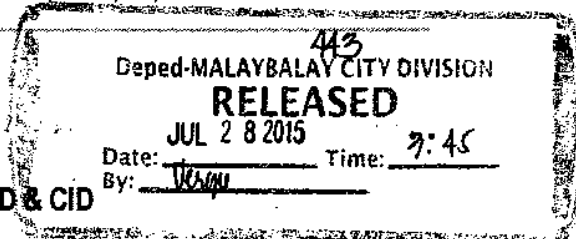


DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

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DIVISION MEMORANDUM
No. 259, s. 2015



To : Chief Education Supervisors and Staff, SGOD & CID
Public Schools District Supervisors
Public Elementary & Secondary School Heads
Section/Unit Heads and Staff

From : 
EDILBERTO L. OPLENARIA, CESO VI
POIC, Schools Division Superintendent 

Date : July 24, 2015

Re : Dissemination of the New Format for Agency Procurement Request (APR)

1. For the information and guidance of all concerned, attached is the new format of Agency Procurement Request (APR) issued by Procurement Service-Department of Budget Management (PS-DBM).
2. Forms are downloadable from this website for your softcopy.
3. For dissemination and guidance.

Encl.: As stated
Copy furnished: *Records Section*
Property Unit

To be posted in the Division website

