



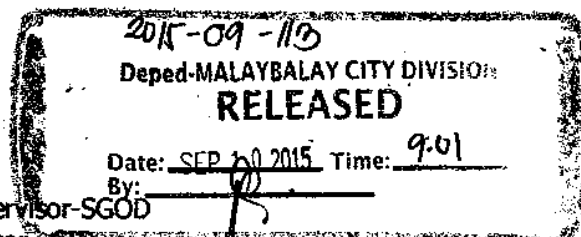
**DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY  
Casisang, City of Malaybalay**



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DIVISION MEMORANDUM  
NO. 336 s. 2015



TO: Lorenzo O. Capacio, Chief Education Supervisor-SGOD  
Ralph T. Quirog, Chief Education Supervisor -CID  
Ellen N. Delante, SEPS-Monitoring and Evaluation  
Rosalio P. Arangco, SEPS-Planning & Research  
Engr. Leslie T. Fontanilla, Engineer III-Physical Facilities  
Nancy L. Dequito, Nurse III-School Health & Nutrition  
Sibyl L. Maputi, Administrative Officer V-Budget Section  
Rhysa Cyle C. Rosalejos, Accountant III-Accounting Section  
Luis S. Alajar, Jr., Education Program Supervisor-TLE  
Gretchen V. Catane, SEPS-Alternative Learning System  
Jasmin J. Adriatico, Education Program Supervisor/SPED Coordinator  
Josie D. Zamora, Division IP Coordinator  
Rosie A. Salupado, Education Program Supervisor-SGOD  
Ferdinand V. Mortera, SEPS-HRTD  
Perlita B. Wales, SEPS-Social Mobilization  
This Division

FROM:   
EDILBERTO L. OPLENARIA, CESO VI  
OIC-Schools Division Superintendent

RE: COMPOSITION OF DIVISION BOTTOM-UP BUDGETING TECHNICAL  
WORKING GROUP

DATE: September 9, 2015

1. In the exigency of service, the composition of the Bottom-Up Budgeting Committee is hereby organized as follows:

- Chairman: Edilberto L. Oplenaria, CESO VI
- Vice Chairman: Lorenzo O. Capacio
- Members: Ellen N. Delante  
Rosalio P. Arangco  
Engr. Leslie T. Fontanilla  
Nancy L. Dequito  
Sibyl L. Maputi  
Rhysa Cyle C. Rosalejos, CPA  
Luis S. Alajar, Jr., EPS-TLE

BuB Focal Person: Supplemental School MOOE – Ralph T. Quirog and  
Rhysa Cyle C. Rosalejos, CPA

Gulayan sa Paaralan - Luis S. Alajar, Jr.

School Repair – Engr. Leslie T. Fontanilla

Innovative Programs for:

ALS – Gretchen V. Catane

SPED – Jasmin J. Adriatico

IP – Josie D. Zamora

Secretariat:

Head: Rosie A. Salupado

Members: Ferdinand V. Mortera

Perlita B. Wales

2. Pursuant to DepEd Order No. 24, s. 2015, the BuB Technical Working Group shall have the following functions:
  - a. The Chair shall convene meetings and deliberation of the SDO TWG and provide regular feedback to the Regional Director;
  - b. Provide technical assistance and relevant data and information during the formulation of Local Poverty Reduction Action Program (LPRAP);
  - c. Consolidate, review, and validate together with RO the submitted LPRAPs;
  - d. Inform and coordinate with the Local Poverty Reduction Action Team (LPRAT) on the final and approved BuB projects as well as updates on its implementation;
  - e. The Budget Division to release funds through sub-Allotment Release Order (Sub-ARO) to recipient school;
  - f. Facilitate the implementation of BuB projects lodged in SDO;
  - g. Monitor the implementation and prepare quarterly progress reports for submission to RO; and
  - h. The secretariat shall set the meetings and document discussions of the meetings and consolidate issues and concerns relative to BuB Project implementation
3. In relation thereto, all concerned are hereby enjoined to attend the 1<sup>st</sup> BuB Technical Working Group Conference together with the Public Schools District Supervisor on September 10, 2015 (Thursday) at 9:00 a.m. at the Division Multi-Purpose Hall.
4. For information, guidance and compliance.

ELO/slm

Cc: Records File  
TO BE POSTED IN THE WEBSITE