

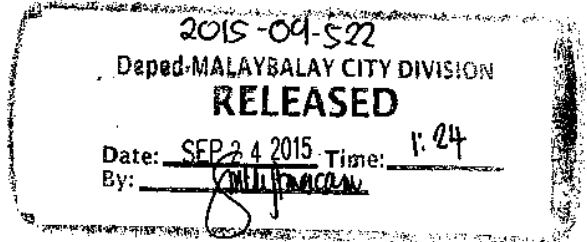


DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Casisang, Malaybalay City
Telefax # 088-314-0094, Website: depedmalaybalay.net



Division Memorandum


No. 3CeS, S. 2015



To: Public Schools District Supervisors
Elementary/Secondary School Heads Concerns

**SUBMISSION OF REQUIREMENTS FOR THE ISSUANCE OF
SCHOOL SITE SPECIAL PATENT**

1. In line with the DepEd Memoranda No's. 28 and 31, series 2015 and pursuant to Department of Environment and Natural Resources (DENR) Administrative Order No. 2015_01 dated March 04, 2015 entitled Guidelines for the Processing and Issuance of Special Patents, Public School Heads are directed to submit the following requirements:
 - a. Accomplished Request Form of the Schools Division Superintendent (SDS) or Authorized Official from the DepEd Central Office for the issuance of Special Patent;
 - b. Historical background of possession or occupation.
 - c. Recent photographs showing the panoramic view of the sea, as well as adjacent areas, vicinity improvements introduced, buildings, landmarks, identifying features, settlements, if any;
 - d. Certification of no pending land registration case application over the proposed area issued by the Regional Trial Court (RTC) or Land Registration Authority (LRA) having jurisdiction over the Land.
2. The list of schools qualified for the issuance of special patents is enclosed. School Heads must submit certified true copies and Two (2) photocopies of the above-enumerated requirements to this office on or before September 30, 2015.
3. For further inquiries, contact DepEd Division Physical Facilities Coordinator Leslie T. Fontanilla, Engineer III at 09177125393/09292136902.
4. For your guidance and strict compliance.


EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent



DEPARTMENT OF EDUCATION
REGION X
MALAYBALAY CITY DIVISION



**LIST OF SCHOOL SITES WITH TAX DECLARATION IN THE NAME OF DEPED OF THE
REPUBLIC OF THE PHILIPPINES AS OF FEBRUARY 2015**

- | | |
|-------------------------------------|--------------------------------------|
| 1 Bukidnon NHS- Casisang | 23 Sumpang Elementary School |
| 2 Managok national High School | 24 Tintinaan Primary School |
| 3 Silae National High School | 25 Zamboanguita Elementary School |
| 4 Bangcud National High School | 26 Mabuhay Elementary School |
| 5 Aglayan Elementary School | 27 Bendolan Elementary School |
| 6 Airport Village Elementary School | 28 Bangcud Central Elementary School |
| 7 Bagong Silang Elementary School | 29 Lalawan Elementary School |
| 8 Cabangahan Elementary School | 30 Calawag Elementary School |
| 9 Candiisan Elementary School | 31 Indalasa Elementary School |
| 10 Kibalabag Elementary School | 32 Kulaman Elementary School |
| 11 Linabo Central Elementary School | 33 Maligaya Elementary School |
| 12 Macote Elementary School | 34 Miglamin Elementary School |
| 13 Manalog Elementary School | 35 Silae Elementary School' |
| 14 Mapayag Elementary School | 36 Laguitas Elementary School |
| 15 Matangpatang Primary School | 37 San Roque Primary School |
| 16 Natic-an Elementary School | 38 Can-ayan Elementary School |
| 17 New Ilocos Elementary School | 39 Dalwangan Elementary School |
| 18 Panamucan Elementary School | 40 Kapitan Anghel Elementary School' |
| 19 Patpat Elementary School | 41 Malaybalay City Central School |
| 20 Sawaga Elementary School | 42 Manalog Primary School |
| 21 Simaya Elementary School | 43 San Jose Elementary School |
| 22 St. Peter Elementary School | 44 Caburacan Elementary School |

Republic of the Philippines
Department of Environment and Natural Resources
Community Environment and Natural Resources Office

**REQUEST FOR ISSUANCE OF
SCHOOL SITE SPECIAL PATENT**

Entry No. _____

Request No: _____

Name of School: _____

Location: _____

Division of School Superintendent /

Authorized Officer: _____

Address: _____

Contact No: _____ e-mail: _____

Lot No. _____ Pls. _____

Cad. _____

Area _____

Division Superintendent /
Authorized Officer

Attachments:

- ___ Historical background of possession/occupation
- ___ Recent photographs with panoramic view and improvements
- ___ Court certification of no pending land registration case

SUBSCRIBED AND SWORN TO before me this _____ day of
_____ at _____

Officer Authorized to
Administer Oath

[Handwritten mark]