



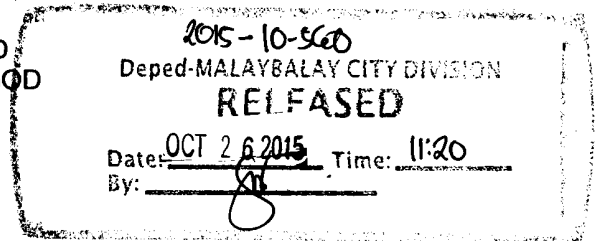
DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

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DIVISION MEMORANDUM
NO. 436 s. 2015

TO: Chief Education Supervisor and Staff, CID
Chief Education Supervisor and Staff, SGOD
Public Schools District Supervisors
Unit Heads
This Division



FROM: 
EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent 

RE: **SUBMISSION OF PROJECT PROCUREMENT MANAGEMENT PLAN
(PPMP) FOR FY 2016**

Date: October 23, 2015

1. In compliance with the spirit and intent of Administrative Order No. 17. s. 2011 and DBM Circular Letter Nos. 2011-6/2011-6A on the submission to DBM of an Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) by all National Government Agencies (NGAs) and other procuring government entities, all concerned are hereby directed to submit Project Procurement Management Plan (PPMP) for consolidation into Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) for FY 2016 to this Office, Attention: Division OIC-Supply Officer on or before **November 4, 2015**.
2. Further, you may send your soft copy at this email address: property_supply@yahoo.com as an advance copy for consolidation to be submitted to the Regional Office on **November 15, 2015**.
3. Forms are downloadable from this website.
4. For strict compliance.

Copy furnished: *Records Unit*
Property & Supply Unit