



Republic of the Philippines
Department of Education
Region X
DIVISION OF MALAYBALAY CITY
Sayre Highway, Casisang, Malaybalay City
Telefax # 088-314-0094



November 6, 2015

DIVISION MEMORANDUM

No. 467, s. 2015

TO: All Permanent Non – Teaching Personnel
Division Office and Secondary Schools Staff
This Division

FROM: *[Signature]*
EDILBERTO L. OPLENARIA, CESO VI
OIC- Schools Division Superintendent

RE: DISSEMINATION OF DEPED MEMORANDUM NO. 132, S. 2015 RE:
NINTH DEPED NATIONAL EMPLOYEES' UNION (DEPED-NEU)
NATIONAL CONGRESS AND SEMINAR-WORKSHOP

2015-11-091
DepEd-MALAYBALAY CITY DIVISION
RELEASED
Date: NOV 06 2015 Time: 3:30
By: *[Signature]*

1. For information and guidance of all concerned, this Office hereby disseminates the herein DepEd Memorandum No. 132, s. 2015 re: Ninth DepEd National Employees' Union (DEPED – NEU) National Congress and Seminar Workshop with the theme *DepEd –NEU: A Stronger Union Transcending K to 12 and ASEAN Integration Challenges and Opportunities* from November 24- 26, 2015 at the Baguio Teachers Camp (BTC), Baguio City.
2. For widest dissemination

Encl: As stated

Copy furnished:
Records Unit
AO file

TO BE POSTED IN THE DIVISION WEBSITE



Republic of the Philippines
Department of Education

04 NOV 2015

DepEd MEMORANDUM
No. **132**, s. 2015

NINTH DEPED NATIONAL EMPLOYEES' UNION (DEPED-NEU) NATIONAL CONGRESS AND SEMINAR-WORKSHOP

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division Superintendents
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. The Department of Education National Employees' Union (DepEd-NEU) will hold its **Ninth National Congress and Seminar-Workshop** with the theme *DepEd-NEU: A Stronger Union Transcending K to 12 and ASEAN Integration Challenges and Opportunities* from November 24 to 26, 2015 at the Baguio Teachers Camp (BTC), Baguio City.

2. The Congress aims to:

- a. provide the participants with an overview of the educational reforms, challenges and prospects which the Association of South East Asian Nations (ASEAN) faces as the ASEAN community looms into existence by the end of 2015;
- b. enable them to appreciate the role and significance of public sector unionism in the protection, development, education, advancement and advocacy of government workers' rights, benefits and privileges, as well as their responsibilities as employees of the Department as they face the ASEAN integration;
- c. develop policy guidelines and activities for the nonacademic rank-and-file DepEd employees for a more intensive and meaningful implementation of DepEd-NEU Collective Negotiation Agreement (CNA);
- d. strengthen DepEd-NEU's representation and participation in committees, programs and projects of the Department, at the central, regional, schools division, and school levels, which are essential to the delivery of quality public service and agency performance;
- e. include a social dialogue program in order to build a more harmonious relationship with DepEd management for the improvement of the welfare and benefits of rank-and-file employees; and
- f. assist them on issues concerning employees general welfare, rights, benefits and privileges.

3. The following are the topics/issues to be discussed during the Congress:

- a. ASEAN Integration;
- b. CNA issues and concerns;
- c. Rationalization Program issues and concerns; and
- d. Other employees' welfare and benefits (Phil-Health, Pag-Ibig, GSIS, among others).

4. Participants to this activity are all nonacademic rank-and-file of the DepEd employees whose plantilla positions are listed in the Enclosure No. 1 of the CNA, including Information and Communications Technology (ICT) personnel, planning officers, medical personnel, bookkeepers, disbursing officers in all implementing schools and all members of National Executive Committee, National Board of Trustees, Regional and Schools Division Chapter Officers. Attendance of the participants shall be **on official business**.

5. A registration fee of Three Thousand Nine Hundred Pesos (P 3,900.00) shall be charged to each participant to cover expenses for the kits, board and lodging, honoraria of resource persons and facilitators, and other incidental expenses charged to local funds, subject to the usual accounting and auditing rules and regulations.


6. The members of the different working committees, Regional Chapter Presidents and National Executive Committee shall be considered as participants and shall pay their registration fee. They are authorized to travel two days before the Congress for the necessary preparations. Arrival and registration of participants shall be in the afternoon of **November 23, 2015**. The first meal shall be afternoon snacks of the same day, and the last meal shall be afternoon snacks of **November 26, 2015**.

7. Confirmation of attendance using the form provided in Enclosure No. 2 must be sent through fax or email to the following:

- **Mr. Efren L. Alcera**
Region V Chapter President
Mobile Phone No.: 0926-693-6741
Telefax No.: (02) 636-3549
Email Address: e1772@yahoo.com
- **Ms. Elizabeth Bermoy**
Telephone No.: (02) 633-7247
Telefax No.: (02) 637-1241
Email Address: bethgbermoy@gmail.com
- **Mr. Manny Belonio**
Telefax No.: (02) 636-3549
Email Address: manny.belonio@yahoo.com.ph

8. For more information, all concerned may contact **Mr. Fidel A. Salosagcol**, Central Office Chapter President at mobile phone no. 0927-288-1010 or the abovementioned contact persons.

9. Immediate dissemination of this Memorandum is desired.


ALBERTO T. MUYOT
Undersecretary
Officer-in-Charge

"ANNEX A"

LIST OF PLANTILLA POSITIONS OF NON-ACADEMIC RANK AND FILE EMPLOYEES

Pursuant to Article Scope of Coverage

CENTRAL OFFICE POSITIONS

1. Department Liason Specialist (DLS)
2. Project Development Officer I-IV
3. Senior Administrative Asst. I-V
4. Administrative Asst. I-V
5. Administrative Aide I-VI
6. Security Guard I
7. Guest House Caretaker
8. Chief Accountant
9. Accountant I-IV
10. Information Technology Officer I-III
11. Information System Analyst I-III
12. Computer Programmer II
13. Computer Maintenance Technologist I
14. Computer File Librarian I
15. Chief Education Program Specialist
16. Education Program Specialist (EPS) II-I
17. Draftsman I
18. Supervising Education Program Specialist
19. Senior Education Program Specialist
20. Science Research Technician IV
21. Engineer V -Chief
22. Engineer I-IV
23. Stationer I-III
24. Proof-reader I-II
25. Watchman I
26. Publication Production Supervisor
27. Printing Foreman
28. Copy Reader
29. Typesetter I-II
30. Dentist I-II
31. Nutritionist/Dietician I-II
32. Health Education and Promotion Officer I
33. Warehouseman I-III
34. Science Research Specialist II
35. Attorney I-V

REGIONAL OFFICE POSITIONS

Non-Teaching Personnel


1. Medical Officer IV
2. Dentist III
3. Attorney II-III
4. Accountant II-III
5. Chief AO-Administrative Office
6. Chief AO-Budget & Finance
7. Administrative Officer I-V
8. Nutrition-Dietitian II-I
9. Regional Education Program Supervisor II-III
10. Senior Education Program Specialist
11. Education Program Specialist I-II
12. Librarian
13. Teaching Aide Specialist
14. Nurse
15. Senior Administrative Assistant I
16. Administrative Assistant I-IV
17. Administrative Aide I-VI
18. Security Guard I
19. Driver I-II
20. Utility

DIVISION OFFICE POSITIONS

Non-Teaching Personnel

1. Medical Officer III
2. Administrative Officer V
3. Dentist II
4. Accountant II
5. Guidance Coordinator III (Division)
6. Administrative Officer I-IV
7. Nurse II
8. Librarian I-III
9. School Librarian I
10. Administrative Assistant I-V
11. Disbursing Officer I
12. Dental Aide
13. Administrative Aide I-VI
14. Driver I
15. Security Guard I-II
16. Watchman I-II
17. Farm Worker
18. Division Education Program Supervisor I
19. Public Schools District Supervisor (PSDS)
20. Guidance Coordinator I-III
21. Librarian I-III
22. Division Planning Officer

SCHOOL LEVEL POSITIONS

1. School Nurse
 2. Senior Bookkeeper
 3. Cashier/Disbursing Officer
 4. Supply Officer/Property Custodian
 5. Administrative Officer II
 6. Administrative Assistant
 7. Administrative Aide
 8. Security Guard/Watchman
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**9th DepEd NATIONAL EMPLOYEES' UNION (DepEd NEU) NATIONAL
CONGRESS AND SEMINAR-WORKSHOP
Baguio Teacher's Camp, Baguio City
November 24-26, 2015**

ATTENTION : _____
FAX NO. : _____
DATE : _____

CONFIRMATION OF ATTENDANCE

Region/Division/School: _____

COMPLETE ADDRESS: _____

TELEPHONE NO/S.: _____ FAX NO.: _____

NAME	DESIGNATION	OFFICE
_____	_____	_____
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_____	_____	_____
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_____	_____	_____

TRANSMITTED SENT BY: _____
OFFICE/DESIGNATION: _____