



Division of Malaybalay City

Purok 6, Casisang, Malaybalay City
Telefax: (088) 314-0094 email: depedmalaybalay@gmail.com

DIVISION MEMORANDUM

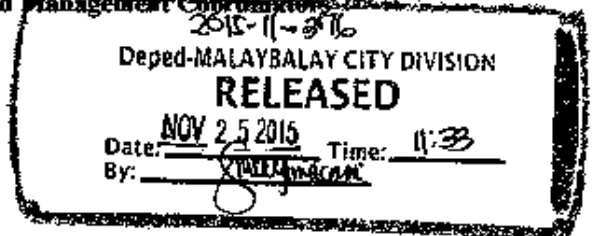
No. 502 s. 2015

**To: Division DRRM Coordinator
All Schools District Supervisors/Coordinating Principals
Public and Private Elementary and Secondary School Heads
District/School Disaster Risk Reduction and Management Coordinators**

From: EDILBERTO L. OPLENARIA, CESO VI
OIC - Schools Division Superintendent

Date: November 24, 2015

**Subject: REITERATION OF UNNUMBERED REGIONAL ADVISORY DATED
MARCH 3, 2015 RE: SIMULTANEOUS CONDUCT OF QUARTERLY FIRE
DRILLS AND EARTHQUAKE DRILLS TO ALL DEPED OFFICES AND
SCHOOLS OF REGION X CY 2015 ON MARCH 27, 2015, JUNE 8, 2015,
SEPTEMBER 7, 2015, AND NOVEMBER 27, 2015**



1. Pursuant to Unnumbered Regional Advisory dated March 3, 2015, this Office enjoins all concerned to conduct the second simultaneous earthquake drill on **November 27, 2015 (Friday)**. The drill should be evaluated by at least three (3) persons using the Earthquake Drill Evaluation Form (see Enclosure A).

2. Furthermore, School DRRM Coordinators shall submit a softcopy of the evaluation forms fully filled out and signed by the evaluators to this Office attention: Division DRRM Coordinator Jimdandy S. Lucine through the email address jimdandy.lucine@deped.gov.ph not later than December 1, 2015 (Monday).

3. For information and guidance.

Encl:
Enclosure A - Earthquake Drill Evaluation Form
Enclosure B - Unnumbered Regional Advisory

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TO BE POSTED IN THE WEBSITE



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X- Northern Mindanao



Division of Malaybalay City

Purok 6, Casisang, Malaybalay City
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EARTHQUAKE DRILL EVALUATION FORM

Date/Time: _____ Place of Drill: _____
School Name: _____
Location in the school during the drill: _____
Name of Evaluator: _____ Signature: _____
The evaluator works in the Barangay Office: YES NO, pls. specify _____

A. Encircle the letter of your choice.

1. Is the siren loud enough to be heard by all the drill participants?
 - a. YES
 - b. NO If NO, please elaborate: _____
2. Did the drill participants practice the "Duck, Cover and Hold" technique during the Alarm Phase (while the siren is being sounded)?
 - a. YES
 - b. NO If NO, please elaborate: _____
3. During the Alarm Phase, what did the participants do?
 - a. The participants evacuate while the bell is ringing.
 - b. The participants waited for the siren to stop before evacuating.
 - c. Others, please elaborate _____
4. Did the drill participants follow their designated routes to evacuation area?
 - a. YES
 - b. NO If NO, please elaborate: _____
5. What did the participants do during the evacuation phase?
 - a. The participants run.
 - b. The participants walk casually.
 - c. The participants walk faster than normal.
6. Did the drill participants bring any first aid kit or any item noticeable during the evacuation phase?
 - a. YES
 - b. NO If NO, please elaborate: _____
7. Did the drill participants conduct the headcount during the headcount phase?
 - a. YES
 - b. NO If NO, please elaborate: _____
8. Is the evacuation area big enough to accommodate the evacuees?
 - a. YES
 - b. NO If NO, please elaborate: _____
9. What did the participants do while they are in the evacuation area?
 - a. The participants stay in the evacuation area.
 - b. The participants move to other place.
 - c. The participants go back to the building without instruction.

B. Please write down your observations in the space provided.

1. Any other problem observed during the drill that might need to be addressed?
Please elaborate: _____
2. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? _____
3. Observed number of drill participants (estimate will do): _____
4. Any untoward incident observed during the drill? _____

C. If you have suggestions, please write them down in the space below.



REGIONAL ADVISORY

To: **The Schools Division Superintendents
 This Region**

From: **ATTY. SHIRLEY D. CHATTO**
 Chief, Administrative Officer
 OIC Office of the Regional Director

Date: **March 3, 2015**

Subject: **Simultaneous Conduct of Quarterly Fire Drills and Earthquake Drills
 to all DepEd Offices and Schools of Region X CY 2015 on March 27,
 2015, June 8, 2015, September 7, 2015 and November 27, 2015**

Reference: **Per instruction of the Regional Director**

1. This Office will conduct simultaneous quarterly Fire Drills and Earthquake Drills to all DepEd Offices and schools of Region X CY 2015 on specified schedule dates.
2. The participants of these activities are all personnel of Regional and Division Offices and teachers and learners of all public and private schools in the region.
3. The Fire Drills will be conducted in our Offices and schools on March 27, 2015 and September 7, 2015.
4. The Earthquake Drills will be conducted in our Offices and schools on June 8, 2015 and November 27, 2015.
5. The Division Focal Person of Disaster Risk Reduction and Management (DRRM) shall tapped the services of the personnel from Local Disaster Risk Reduction and Management Council in their respective areas as raters/observers during the drills.
6. Consolidated report shall be submitted to Noe D. Simene, Ph. D., Chief, ESSD via fax at tel. no. (08822) 714792 or email at noedsimene@yahoo.com or sebaguana@gmail.com on or before December 11, 2015.
7. For information and guidance.

ed-MALAYBALAY CITY DIVISION
RELEASED
 Date: 3/5/15 Time: 11:24 AM

