



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Casisang, City of Malaybalay
Telefax # 088-314-0094



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ed-MALAYBALAY CITY DIVISION
RELEASED
re: 1/12/15 Time: 4:37 PM
for Amabilis

MEMORANDUM

To: RALPH T. QUIROG
Education Program Supervisor

From: Schools Division Superintendent
This Division

Date: January 9, 2015

In lieu of my absence on January 13, 2015, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance on January 13, 2015.

Your designation will take effect on January 13, 2015.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent