



DEPARTMENT OF EDUCATION
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY
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ed-MALAYBALAY CITY DIVISION
RELEASED

re: 1/16/15 Time: 4:33 PM
Arantilla

MEMORANDUM

TO : Promotional Staff
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Division Section Heads
All Others Concerned

FROM :  **EDILBERTO L. OPLENARIA**
Schools Division Superintendent

DATE : January 15, 2015

RE : **UPDATING/REVISION OF ANNUAL PROCUREMENT PLAN (APP)**

1. In compliance to RA 9184 - Government Procurement Reform Act, all concerned are hereby informed that updating/revision of Annual Procurement Plan (APP) shall be made on quarterly basis within the fiscal year.
2. The revised APP will be submitted to - Attention: Sibyl L. Maputi, Division Supply Officer, on or before the last Friday of the third month of the quarter.
2. For immediate dissemination and strict compliance.