



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM

299
ed-MALAYBALAY CITY DIVISION
RELEASED

To: **JUTHEL L. NAYRA, DPA**
Administrative Officer V

From: **Schools Division Superintendent**
This Division

Date: **March 25, 2015**

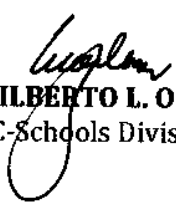
re: 7/25/15 Time: 12: 39
Vergu

In view of my attendance to attend the Graduation Ceremonies on March 26- 27, 2015, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **March 27, 2015**

Your designation will take effect on **March 26, 2015**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
OIC-Schools Division Superintendent