



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM

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ed-MALAYBALAY CITY DIVISION
RELEASED
re: APR 07 2015 Time: 8:28
M.L.S. Macanaw

To: **JUTHEL L. NAYRA, DPA**
Administrative Officer V

From: **Schools Division Superintendent**
This Division

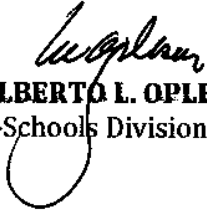
Date: **April 6, 2015**

In view of my attendance to attend the Wood Badge Reunion on April 7-8, 2015 at Catarman National High School, Camiguin, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **April 8, 2015**.

Your designation will take effect on **April 7, 2015**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent