



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon
Telefax # 088-314-0094



MEMORANDUM

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Divided-MALAYBALAY CITY DIVISION
RELEASED
Date: MAY 04 2015 Time: 9:09
[Signature]

To: **RALPH T. QUIROG**
Chief Education Supervisor (Curriculum)

From: **Schools Division Superintendent**
This Division

Date: **April 30, 2015**

In view of my attendance to attend the 2-day benchmarking on the various sports events and facilities relative to the 2015 Palarong Pambansa at Tagum, Davao del Norte on May 4-5, 2015, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **May 5, 2015**.

Your designation will take effect on **May 4, 2015**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent

Copy furnished:

SDS
Ralph T. Quirog
Records Section