



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon  
Telefax # 088-314-0094



**MEMORANDUM**

2501  
MALAYBALAY CITY DIVISION  
**RELEASED**  
Date: MAY 28 2015 Time: 8:26  
*[Signature]*

To: **RALPH T. QUIROG**  
Chief Education Supervisor (Curriculum)

From: **Schools Division Superintendent**  
This Division

Date: **May 27, 2015**

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In view of my attendance to attend the 2nd Regional Management Committee (MANCOM) and the Zonal Orientation on the Implementing Rules and Regulations for the Iskolar ng Bayan Act of 2014 at Cagayan de Oro City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **May 29, 2015**.

Your designation will take effect on **May 28, 2015**.

For information, guidance and compliance.

*[Signature]*  
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

Copy furnished:

SDS  
Ralph T. Quirog  
Records Section