



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY  
Sayre Highway, P6, Casisang, Malaybalay City, Bukidnon  
Telefax # 088-314-0094



761  
MALAYBALAY CITY DIVISION  
RELEASED  
JUN 30 2015 2:40  
Demp  
S. Oplenaria

## MEMORANDUM

To: **RHYSA CYLE C. ROSALEJOS, CPA**  
Accountant III

From: **Schools Division Superintendent**  
This Division

Date: **June 30, 2015**

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In view of my attendance to attend the Speakers' Bureau Conference and Sa K to 12: Kayang-Kaya, Sama -sama ( Mindanao Leg) at Limketkai, Cagayan de Oro City on July 1-3, 2015, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **July 3, 2015**.

Your designation will take effect on **July 1, 2015**.

For information, guidance and compliance.

  
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

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SDS  
Records Section